

Minutes of the Meeting of Gayton Parish Council held on Wednesday 7 February 2018 at 7.30pm at the Jubilee Hall, Gayton.

Present	Cllr J Currey	Cllr P Savage	Cllr S Verber
	Cllr C Romney	Cllr A Beales	Cllr P Gidney
	Cllr B King		

Also present: The Clerk & 4 Members of the Public.

In the absence of Cllr Anota, Cllr Currey took the Chair.

109 To receive and consider apologies for absence:

It was resolved to accept apologies from Cllr B Anota, Cllr P Grant & Cllr A Dewing.

110 To receive Declarations of Interest

Cllr A Beales gave a prejudicial Interest in Agenda Item 9 Planning 18/00125/F.
Cllr C Romney have a personal interest in Agenda Item 9 Planning 18/00125/F.

It was resolved to open the meeting.

111 Adjournment of Meeting to allow for public questions

Flooding

The Parishioner said he expected Flooding to be on the agenda. The Parishioner read out emails that he had received from Anglian Water after emailing them. There had also been a letter in the Lynn News. They have taken everything on board and realise that the current system is not sufficient. They put the majority of the problem down to Parishioners putting non-flushables down the toilet. Letter and notices to be sent to every household reminding them of what can and cannot be put down the toilet.

Cllr Beale advised that he had been in contact with the Environmental Health at the Borough Council. Cllr Beale felt that a public meeting with a Representative of Anglian Water present would be a good way forward. Cllr Beale also advised that with the school application being withdrawn down to water issues. Cllr Savage was concerned because there was a safety issue at the current school with a hole that has developed, which allows a child to get into the school but also to get out. **It was resolved for Cllr Beales to take up with the school.**

A Parishioner was concerned about the funding of the Neighbourhood Plan and where the money was coming from. Was it a Council project or not. Cllr King advised that it was nothing to do with the Council. Cllr Currey advised that it was to do with the Council in as much as the Council agreed to it being undertaken and to hold the Government Funding Grant for the group. The Council cannot know the views of all Parishioners.

It was resolved to return to closed session.

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112 To receive a Report from The Borough Councillor.

Cllr Beales gave the following report:

1. Gayton Mill - application called in, not to oppose development but to try and ensure up to date data is used for traffic and highways matters and a suitable footpath put in. Will keep PC posted.
2. Borough budget – proposed increase of £4.50 on band D Council Tax of £116.87 so circa 3.85% increase. (No referendum is required for an over 3% increase as Govt. assume lowest cost Councils (per quartile), of which the Borough is one, will levy a £5 increase). To put this in context, worth remembering that only 7p in the £1 goes to Borough out of an average Council Tax bill with around 76p to NCC (inc. Adult Social care) 13p to Police with a round 4p between PC & Town Councils and Special Expenses. (That assumes total 2017/18 Band D of £1,639.36). Also, worth remembering that prior to the proposed £4.50 increase this year, that Borough Band D Council Tax was £108.67 in 2005/6 and has only increased just over 7% to date whilst RPI in that time has increased by getting on for 40% (36%).
3. Borough savings – this year's Budget will show savings required of some £2.6 million by the end of the current Financial Plan 2017/2022 with risk from 2020/2021 onwards as Rate Support Grant gets ever lower and New Homes Bonus and 100% Retention of Business Rates is uncertain and subject to Fair Funding Review. (Currently 40% of new growth in Business Rate is retained and 100% from renewable Energy). and subject to so called. So, all very uncertain but good progress being made on savings targets and my own area of Corporate Projects seeking to generate income from formerly redundant assets via such things as £80 million Major Housing Scheme of 600 homes.

113 To received a Report from the Cty Cllr Middleton.

Cllr Middleton was not present so no report was received. Cllr Middleton had emailed his apologies to Cllr Beales but Cllr Beales had not picked up until after the meeting.

It was resolved to open the meeting to allow Sarah Renwick to give a report:

114 Neighbourhood Plan – Update

Mrs Renwick advised that she was surprised by the earlier Parishioner comments as a monthly report is put in The Voice. Mrs Renwick thanked the Council for paying for the initial leaflet before the grant money had been received. Mrs Renwick advised that everyone should have received a questionnaire and hoped that everyone had filled them in or undertaken on-line. Mrs Renwick advised that a member of the team who undertakes surveys was in charge of the questionnaire. Charles Muff was in charge of the finance. Mrs Renwick advised that her house looked cluttered with all the returned questionnaires. Mrs Renwick asked that everyone encourages Teenagers and younger children to take part and a member of the team will be speaking to children whilst they wait for the school bus. The date the questionnaires needed to be returned as been extended to the 28th February. There are going to be some workshops based on the answers from the Questionnaires, The workshops will be on a café style. It is also hoped to have a stall at the Summer Fete.

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Cllr Currey thanked Mrs Renwick for her report.

A Parishioner asked what is happening regarding the proposed development. He was concerned that if nothing were done to stop this development then the village would lose its identity. Cllr Beales advised that the Borough Council have to call for sites but it does not mean that it will happen and most do not. Cllr Beales agreed to meet with the Parishioner to go over his concerns as Borough Councillor.

It was resolved to go back to closed session.

Cllr Currey advised that the Council were involved and had agreed to support the group and had voted on it and asked for the minutes to be found.

115 Minutes of Gayton Parish Council Meeting held on 3 January 2018.

It was resolved to approve the minutes and for the Chair to sign as a true record after the following amendments: **Minute 82 flooding.** Cllr Beales said that it was good that there were tankers out as tankers cost money and Anglian Water will want to cut out these payments. It should read Cllr Beales advised that if they are having the expense of tankers regularly action to sort the situation might be sooner. **Minutes 86 Borough Councillor Report.** The Windfall site was because it was a windfall in the open Countryside that it is being challenged.

116. Minutes of Gayton Parish Council Meeting held on 24 January 2018.

It was resolved to approve the minutes and for the Chair to sign as a true record. Cllr Verber was concerned regarding the Broadband and felt that it was decided to always use a dongle. The Clerk advised that she understood that if Cllr Taylor had been at the meeting tonight with his laptop and dongle and Cllr Anota had borrowed the projector to make sure that access to the planning portal was acceptable. **Cllr Currey proposed that the Council pays for the Broadband.**

The Clerk asked if she advise the Church that the Council will not be paying for the strimming for 2018/2019 or just the contractor. **It was resolved for the Clerk to inform both.**

117 Matters arising from both minutes

Cllr Beales said that the Council needed to see and discuss plans at the meeting. Cllr Gidney advised that North Runcton displays their plans and it is better to see and discuss as a collective at the meeting as you might miss something when looking on your own computer. **It was resolved to put broadband on the next agenda.**

118. Planning Applications and Determinations:

Cllr Beales left the building and Cllr Romney did not comment or vote.

Applications:

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- 18/00125/F Mr & Mrs A Beales, Application for conversion and extension of workshop outbuilding to dwelling house addition of workshop/plant room and associated works at Manor Road, Back Street, Gayton. **It was resolved to recommend approval.**
- 18/00116/RM Reserved Matters Application for Erection of three dwellings at Jubilee Farm, Jubilee Hall Lane, Gayton. **It was resolved to make no comment.**

Determinations:

- 17/02190/LB Mr A Bedwell, Listed Building Application for single storey extension to double garage, minor elevation changes, window upgrading and internal alterations at Orchard Farm Lynn Road Gayton **-Granted**
- 17/02140/F Lime House Developments Ltd, Application for variation of conditions 5,6,7,8,10, 11 & 12 of Planning Permission 15/012130/O outline application. Construction of three dwellings. To vary previously approved drawings and to vary the wording as described in the submitted statement, Jubilee Farm, Jubilee Hall Lane, Gayton.- **Granted**
- 17/01417/F Application for garage extension, minor external and internal alterations to dwelling and installation of air source heat pump at Orchard Farm, Lynn Road, Gayton - **Granted**
- 16/02163/NMA_1 Application for non-material amendment to planning permission 16/02163/F removal or variation of conditions 2,5,6,7 and 8 of permission 15/01264/F Change of use from former public house to four residential dwellings and associated works – **Granted.**

119 New Playground Plan – Wren Application

Cllr Currey explained that he has drafted the Wren Application and sent round for people to check. Cllr Currey said that it had taken longer than he thought and he still has a couple of points to sort one being the insurance and the other the freehold of the playing field. Cllr Beales advised that the freehold was achieved a few years back. The Clerk asked if the paperwork might be with the Solicitor Cllr Beales advised that Kenneth Bush were the Solicitor used. **It was resolved for the Clerk to check with Kenneth Bush and also to check out the insurance. The Clerk also to check what had been given on the last application.**

**120 Highways
- Ranger Works**

Cllr Beales advised that Cllr Verber, The Clerk and himself had met with Andy Wallace and had driven around the villages and noted all the areas of concern. The Clerk advised that she had typed up the list and sent to Mr Wallace. Cllr

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Beales asked the Clerk to send him the list. **It was resolved for the Clerk to send the list to Cllr Beales.**

Cllr Verber advised that the Police have been undertaking speed checks on Grimston Road on two separate occasions.

Cllr Savage advised that the light in the bus shelter in Lynn Road had gone out. **It was resolved for the Clerk to look at.**

121 The Battles Over

Cllr Romney advised that Cllr Beales is working on the beacon on the top field.

122. Mapping

The Clerk explained that she was working with other Councils to get a mapping system up and running so that all assets, who owns land etc. The system is called Parish-Online and it is hoped that enough Councils will enable a cheaper link to the Borough Council's and NCC GIS systems.

123 Calls for Sites

The Clerk advised that she had been given another email address to contact from the Borough Council and had been able to access the documents. The Clerk advised that she has asked if she has to share with the Councillors etc but has not received any reply. **Cllr Beales agreed to check this out.**

124. Public Liability – Grimston Road Footpath – Mrs Petch

The Clerk advised that she had spoken with the previous Clerk and been advised that it was on the Council's Asset Register and covered in the insurance. The Clerk advised that she was unable to find a copy of the current insurance policy to check. **It was resolved for the Clerk to undertake further checks and if necessary ring up and demand a copy of the current policy.**

125 Data Protection Officer/I.C.O.

The Clerk advised that NALC have only just realised their training opportunities. The Clerk is hoping to undertake some training soon and is currently ploughing through the main guidelines released earlier from the ICO. The Clerk advised that the Council should be registered with the ICO so there is some back up and given up to date information directly.

126 Tendering

The Clerk advised that at the precept meeting it was thought that it was necessary to go out to tender on the Council's contracts. The Clerk thought that it would be better to undertake in batches. **It was resolved for the Clerk to undertake a matrix of what contracts and when up for renewal.**

127 Village Hall

Cllr Verber advised that Cllr Savage had resigned as a Trustee and he was going to resign at the AGM this would leave only two Trustees. There was to be a public meeting on the 21 February for anyone who uses the hall and anyone else who is interested in the hall to see if new Trustees can be found. Cllr Verber said that it would be nice for some younger people to get involved. Cllr Verber advised that the hall will have to replace the oil tank to a bunded tank to get

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insurance cover this will cost around £1000.00. Cllr Gidney advised that Broadband might help for the younger element.

128 Social Club – Car Park

Cllr Dewing had asked for the item to be placed on the agenda. Cllr Dewing said that the surface is bad and needs re-surfacing and that the school whose parents use the car park had previously offered to pay towards. Cllr King advised that the money is in the budget and the Council should just re-surface. The Clerk advised that part of the money had been removed from the budget for this year's precept, as Cllr Anota believed that the club should pay towards. **It was resolved for Cllr Anota to talk with the club and for the Clerk to obtain quotes to re-surface.**

129 Buses

The Clerk advised that Cllr Currey had asked for a proposal re car sharing to go into The Voice and the Clerk had received a reply from someone who cannot get to work on time using the buses and has to rely on others to get her to work on time. **It was resolved that the Council cannot do anything regarding this at this present time. Item to be removed from the agenda.**

130 Correspondence:

- a) Email re NCC Exhibit
- b) Letter from NCC re Norwich Western Link
- c) Email from Borough Council re Planning Training. The Clerk asked if anyone wished to undertake the training. No Councillor wanted to undertake the training.
- d) Email from NCC Re Good Company Summit

131 Accounts for payment

Jubilee Hall –Room Hire – (January)	D/P	42.00
TT Jones – Streetlight Maintenance – (December)	D/P	34.64
Cambridge Acre – Neighbourhood Plan	D/P	1920.00
Susanne Jarratt – Survey Monkey N-Plan	D/P	35.00
Minuteman Press – 1000 Leaflets N-Plan	D/P	172.00
S Bristow – Wages – Part Payment – Burrell's	D/P	613.00

It was resolved for these payments to be made.

132. items For Next Agenda

Current agenda plus Broadband and Accounts. Buses to be removed.

133. Date, & Place of next meeting.

Parish Council Meeting Wednesday 7 March 2018 at The Jubilee Hall, starting at 7.30pm.

Discussion closed at 9:35pm.

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