

Minutes of the Meeting of Gayton Parish Council held on Wednesday 5 December 2018 at 7.30pm at the Jubilee Hall, Gayton.

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|---------|---------------|----------------|---------------|
| Present | Cllr B Anota | Cllr S Verber | Cllr P Grant |
| | Cllr A Dewing | Cllr S Renwick | Cllr A Beales |
| | Cllr J Currey | Cllr P Savage | |

Also present: The Clerk, Cty Cllr Middleton & 5 Members of the Public.

365 To receive and consider apologies for absence:
It was resolved to accept apologies from Cllr Gidney.

366 To receive Declarations of Interest
None Received.

It was resolved to open the meeting.

367 Adjournment of Meeting to allow for public questions.
Winch Road

A Parishioner was concerned regarding the constant speeding up and down Winch Road. The Parishioner was asking for a form of traffic calming. Cllr Beales advised that unfortunately this has been an issue for a number of years and nearly every village in Norfolk is suffering with it. NCC Highways do not have the resources to undertake. Cllr Beales advised that the Speedwatch Team were very active in the village and this did make a difference. Cllr Beales agreed to take further and ask the question again but felt that nothing could be achieved. The village does not match the criteria no one has been serious hurt or loss their life thankfully but without this Highways simply are not willing to spend money on. Cty Cllr Middleton agreed to ask the right questions at County level and report back through the Chair. Cllr Renwick advised the Parishioner that if he were able to become part of the Speedwatch Team then they would be able to be more of a presence in the village. Cllr Renwick also advised the get together with your neighbours and start to build a campaign. The Parishioner advised that some of the culprits were farm vehicles. Cllr Middleton advised that permanent 30MPRH speed signs could be achieved under the Parish Partnership Scheme, where the Parish Council pay half and NCC Highways pay the other half. **It was resolved for Cllr Beales and Middleton to ask the question re traffic calming, more places for Speedwatch to undertake etc.**

The Parishioner also advised that the Gullies need sorting down the road and the surface of the road is not very level at present. Cllr Beales advised that he had spoken to Karl Rand, Head of NCC Highway Engineers and the Parish Council are due to have a village walk/drive about and all these issues will be pointed out to NCC Highways.

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Grimston Road

A Parishioner advised that the white junction lines at the top of Grimston Road have worn away. **It was resolved for the Clerk to report to NCC Highways.**

Paper Bin

Cllr Savage advised that The Crown have had the Paper Bin removed from the Car Park. Cllr Savage advised that it has been there for years and well used and the proceeds went to the Football Club. **It was resolved for the Clerk to write to The Crown asking if they would re-consider.**

Clothes Bank

A Parishioner asked if anything could be achieved regarding the Clothing Bank in the car park opposite the hall. It needs emptying and everyone is leaving their offerings around the base. Cllr Anota advised that he had rang the company several times they have agreed to empty but never emptied. **It was resolved for Cllr Anota to give the details to the Clerk and for her to take up with the company.**

368 To receive a Report from The Borough Councillor.

Cllr Beales advised that he has found that he position as Portfolio Holder for Corporate Projects has made it very difficult with conflict of interest especially with Planning Applications with his work etc. Due to this Cllr Beales will not be standing for re-election in the May elections for Gayton but will be standing in Brancaster.

369 To received a Report from the Cty Cllr Middleton.

Cllr Middleton advised that it is not possible for him to attend all of his 14 Parishes that he covers. He advised that he is very busy being Deputy Chair for Digital Innovation. Cllr Middleton advised that he may not have been at meetings but he has still been helping several people in Gayton with issues they may have. He advised that he had been very busy helping Parishes with problems eg Shouldham with the quarry etc. He also needs to have a better work/life balance going forward. Cllr Middleton said that he had a proposal of making sure that he met up with the Chair of the Parish Council at least monthly. Cllr Middleton advised that he would have more knowledge of all issues within NCC from the New Year when NCC go back to a Cabinet System.

Cllr Renwick asked Cllr Middleton if he would consider undertaking a monthly report for the Parish Council advising us of the issues that Cllr Middleton has helped Parishioners within Gayton with. Not mentioning names etc but other Parishioners might be having same similar issues but have not thought of asking you to help etc. Cllr Middleton agreed to undertake.

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It was resolved to return to closed session and the action resolved in closed session.

370 Minutes of Gayton Parish Council Meeting held on 7 November 2018.
It was resolved to approve the minutes and for the Chair to sign as a true record after the following amendment. The meeting started at 6.00pm not 8.00pm.

371 Matters Arising

The Battles Over

Cllr Beales wished to thank everyone involved and what a fabulous event, real community spirit and very well attended. Cllr Beales asked for a thank you letter to go to Mr Bennett for all his hardwork, helping with programme, choir etc. **It was resolved for the Clerk to write a letter of thanks to Mr Bennett.**

372. Notes of the Public Meeting with Anglian Water on 7 November 2018.

The Clerk asked Councillors to read through and any comments, amendments to her within the next 10 days and after this she would get them put on the website.

373 Neighbourhood Plan

Cllr Renwick advised that the group would be ready to reveal the draft plan in January. Cllr Renwick advised that the group had meet with Alan Gomm from the Borough Council and the sessions had been very helpful. The plan would be published on the website. Cllr Renwick advised that group have pushed the boundaries and would listen to comments. One of the group has been working very hard and will be working over Christmas to make sure that the plan is ready.

374 New Playground

Cllr Currey advised that he had not been able to undertake any work on the playground opening but Cllr Grant had taken over the reins. Cllr Grant advised that Lady Romney had been asked and agreed to undertake the official opening. Cllr Grant advised that after talking with people involved that it was better left to the spring around April/May 2019.

375 Playground – Signage – Clerk

The Clerk advised that she needed to chase. **It was resolved for the Clerk to chase and get into place.**

376 Planning Applications and Determinations:

Applications:

18/01959/F Application for construction of two bay cart lodge/garage at West hall Farm, Winch Road, Gayton

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Several Councillors could not find the details under this number and felt that it had already been approved. **It was resolved for the Clerk to check out with the Borough Council Planning Department and inform the Councillors.**

Determinations:

18/01657/F Retrospective Application for the construction of one dwelling (Plot 3) of outline permission 2/88/5319/) land between Five Keys and The Cottage west Of Oak House, Winch Road, Gayton - **Granted**

18/01127/LB Listed building application for construction of new front entrance porch and replacement of existing smoking shelter with new covered pergola. Internally relocate bar servery on ground floor and reconfigure bedrooms and bathrooms to first floor. Removal of paint from clunch to front elevation at The Crown, Lynn Road, Gayton - **Granted**

18/01126/F Application for construction of new front entrance porch and replacement of existing smoking shelter with new covered pergola. Internally relocate bar servery on ground floor and reconfigure bedrooms and bathrooms to first floor. Removal of paint from clunch to front elevation at The Crown, Lynn Road, Gayton - **Granted**

377 Highways

Cllr Verber said that he had received lots of complaints from Parishioners regarding the new pavement in Lynn Road and why were they not informed. Cllr Anota advised that he had also received lots of complaints and the Developer had informed him that it should have been received nine months ago before the houses were started but the pavement contractor was not available and apparently notices were sent out then. Cllr Anota advised that it would be another week.

Cllr Beales left the meeting at 20:25.

Hedges

Cllr Renwick asked if the Clerk sent the letter to the house regarding the Hedge the Clerk said that she thought that because she was told to report to NCC Highways they would undertake. **It was resolved for the Clerk to write.**

378 Noticeboard

Cllr Renwick advised that she had asked for quotes for three noticeboard from her Carpenter. The Clerk advised that this needed to be a council decision and any quotes needed to be addressed as per financial regulations. Cllr Anota asked how many Parishioners had responded the Clerk advised that she had received three emails. Cllr Anota was not sure that three Parishioners out of village were sufficient

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for the noticeboards to be considered. Cllr Anota advised the Council of the new noticeboard going into the garage. Cllr Anota also advised that there use to be one at The Crown and could this be re-instated. **It was resolved for the Clerk to write to the Crown and the item deferred to the next meeting.**

379 Speeding

Cllr Renwick advised that if two members of the public witness, take a photograph containing the number plate etc and notify the Police. The Police would take the opportunity to speak with the driver and advise that they had been reported.

Cllr Middleton advised that if you film someone on the phone etc on your dash cam this could also be used.

380 Projector/Screen

It was resolved for this item to be deferred to the next meeting, as Cllr Gidney is not present.

381 Conservation Area within Gayton

It was resolved for this item to be deferred to the next meeting, as Cllr Gidney is not present.

382 Defibrillator

It was resolved for this item to be deferred to the next meeting, as Cllr Beales is not present.

383 Correspondence:

- a) Letter from the Borough Council re Public Space Order. The Clerk advised that the order had been agreed and placed.
- b) School Update. The Clerk advised that she had asked for an update and been advised that the drainage issue at the original site had been investigated and the report on possible action should be received by the first couple of weeks of January. The second site had been subject to inspection etc and was also due early January. The Council are hoping to make an informed decision by the end of January.

384 Accounts for payment

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| Jubilee Hall –Room Hire – (November) | D/P | 21.00 |
| S Bristow – Wages –(December)– Burrell's | D/P | 425.00 |
| PAYE | D/P | 287.00 |
| Edge IT Systems | D/P | 82.20 |
| Plusnet – (November) | D/D | 18.60 |
| Gayton PCC – Churchyard Grant | D/P | 200.00 |

It was resolved for these payments to be made.

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385 Precept - Setting

The Clerk handed round the budget report and the Council started to undertake the review. Due to time it was felt that it would be better if a small working group looked at the figures and then sent round to all Councillors before Christmas so that all Councillors had time to comment before the precept being set at the January meeting. **It was resolved for the Clerk to put in the projected end of year figures, Cllr Anota, Cllr Currey, Cllr Verber and the Clerk to form the working group and for the grant of £200 to go on tonight payment list.**

386 items For Next Agenda

This agenda plus Action Points and VAS Signs.

387. Date, & Place of next meeting.

Parish Council Meeting Wednesday 9 January 2019 at The Jubilee Hall, starting at 7.30pm at the Jubilee Hall.

With no further business the meeting closed at 9.35pm.

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