

GAYTON & GAYTON THORPE PARISH COUNCIL

Church Farmhouse
East Walton Road
Gayton
King's Lynn
PE32 1PH

Tel: 01553 636499

Email: gaytonparishcouncil@gmail.com

Chair: Mr J Currey

Clerk: Mrs S Bristow

SUMMONS TO ATTEND A MEETING OF THE GAYTON & GAYTON THORPE PARISH COUNCIL MEMBERS OF THE PUBLIC ARE WELCOME

23 August 2019

Dear Councillor,

Notice is given that the Council Meeting of the Gayton & Gayton Thorpe Parish Council will be held on Wednesday 4 September 2019 at The Jubilee Hall, Gayton starting at 7.30pm.

Yours faithfully



Clerk.

If any member of the Public present wishes to address an item on the Agenda please advise at agenda Item 3 public questions or by speaking with the Clerk prior to the start of the meeting. The item may be considered earlier.

- 1. To Consider apologies for absence.**
- 2. To receive Declarations of Interest.**

Members are invited to declare personal or prejudicial interests in items on the agenda. It is a requirement of the Parish Councils (Model Code of Conduct) Order 2001 s8 that declarations from a member include the nature of the interest and whether it is personal or prejudicial. In the case of personal interests the member may speak and vote on the matter. In the case of prejudicial interests the member must withdraw from the room while the matter is discussed.
- 3. Adjournment of Meeting to allow for public questions. (15 mins max 5 mins per Speaker.)**
- 4. To Receive Councillor Reports**
 - 4.1 County Councillor – Cllr Middleton
 - 4.2 Borough Councillors – Cllr Manning & Cllr De-Whalley
- 5. Minutes of Parish Council Meeting held on 3 July 2019**
 - 5.1 To consider and approve the minutes

- 5.2 Matters arising from the minutes
 - 5.2.1. (545). To receive update and consider any action on Vas Sign
 - 5.2.2 (545). To receive update and consider any action on quotes for Playing Field Surfaces.
 - 5.2.3. (545) To receive update and consider any action on footpath - Grimston Road.
 - 5.2.4. (549). To receive update and consider any action on footpath map.
 - 5.2.5. (550) To receive update and consider any action on Dark Sky Policy.
 - 5.2.6. (553). To receive update and consider any action on Playing Field Hedge.

6. Minutes of Parish Council Meeting held on 3 July 2019

- 6.1 To consider and approve the minutes

7. Neighbourhood Plan

To receive update and consider any action necessary on Neighbourhood Plan.

- a) Local Green Spaces email- Councillors to comment.

8. Planning Applications and Determinations:

In order to reduce the number of extra ordinary meetings called, any applications which have been received by the Parish Council since the publication of the agenda and the actual meeting, will be considered at said meeting, unless the Parish Council decide otherwise. All Applications will be listed with a decision on the minutes of the next meeting.

Applications:

- 19/01429/F Application for variation of Condition 2 of Planning Permission 19/0332/F construction of a dwelling at Plot s of Sunset View, Winch Road, Gayton.
- 19/01490/F Application for construction of a dwelling at Caplene Ferne, & Lime Kiln Road, Gayton.
- 19/01410/F Application for conversion of existing attached garage into habitable accommodation and construction of new garage at Rivendell, 2 Acorn Drive, Gayton.
- 19/01379/F Application for single storey rear extension at 18 Lime Kiln Road, Gayton.

Any others

Determinations:

Any

9 Highways

- 9.1 To receive update and consider any action on NCC Ranger Works
- 9.2 To receive update and consider any action on Village Hedges.

10. Village Matters

- 10.1 To receive update and consider any action on the Playing Field Areas in Gayton and Gayton Thorpe.
- 10.2 To receive update and consider any action on Village Hall Car Park.
- 10.3 To receive update and consider any action on proposed noticeboard.
 - a) Cllr Beales Report.
- 10.4 To receive update and consider any action on Defibrillator.

11. School

- 11.1 To receive update and consider any action necessary on NCC proposed school site.

12. Communicating with the Community (see paper attached)

- 12.1 To review paper and consider any action.

13. Operation London Bridge (see associated paper)

- 13.1 To review paper received and consider any action necessary.

14. Correspondence: (see associated papers)

To review and consider any action necessary

- 14.1 Letter from Borough Council re name Change.
14.2 Letter from NCC Re Parish Partnership Scheme
14.3 Email from Parishioner re Lime Kiln Road

The following list of correspondence can be viewed by arrangement with the Clerk.

- 14.4 Clerks and Council's Direct
14.5 Countryside Voice - CPRE

Any correspondence that needs action which arrives after the published agenda will be added if cannot wait until the next meeting.

15. Governance:

To review and consider any action necessary

- 15.1 Training
15.2 Policies
15.3 Annual Risk Assessments

16. Finance: (see reports attached)

To review and consider any action necessary

- 16.1 Monthly Accounts for Payment.
16.2 Money Received.
16.3 Bank Reconciliation July 19
16.4 Bank Mandate
16.5 Cyber Insurance
16.6 Internal Auditor
16.7 External Auditor

17. Items For Next Agenda

- 17.1 To consider items that need to go on the next agenda.

18 Date, and Place of next meeting.

Parish Council Meeting Wednesday 2 October 2019 at The Jubilee Hall at 7.30pm.

NB. Councillors & members of the public, please note that ANY item in consideration of the agenda MUST be with the Clerk 10 clear days prior to the meeting. (Saturdays & Sundays are included for ease of calculation, this timescale may change if Annual Leave is being taken, please check with the Clerk.)