

Minutes of the Meeting of Gayton Parish Council held on Wednesday 4 September 2019 at 7.30pm at the Jubilee Hall, Gayton.

Present	Cllr J Currey	Cllr P Grant	Cllr A Dewing
	Cllr S Renwick	Cllr P Savage	Cllr P Gidney
	Cllr N Attwell	Cllr A Beales	Cllr S Jarratt

Also present: The Clerk & 5 Members of the Public.

575 To receive and consider apologies for absence:
It was resolved to accept apologies from Cllr J Shillings.

576 To receive Declarations of Interest
Cllr Dewing gave a personal interest in anything regarding the school as a School Governor.

It was resolved to open the meeting.

577 Adjournment of Meeting to allow for public questions.

Neighbourhood Plan

Cllr Beales advised that he wishes to address comments made in the Neighbourhood Plan Sessions from the previous minutes, which included members of the team who are present in the audience. Cllr Currey advised that asking members of the public is not permitted and could he bring any questions up when the Neighbourhood Plan is discussed within the meeting. Cllr Beales said he was happy to undertake.

It was resolved to return to closed session.

578 To Receive Councillor Reports

County Councillor – Cllr Middleton

Cllr Middleton is not in attendance and no report received.

Borough Councillors – Cllr Manning & Cllr De-Whalley

Cllr Manning and Cllr De-Whalley are not in attendance and no reports received.

579 Minutes of Parish Council Meeting held on 3 July 2019

To consider and approve the minutes. **It was resolved to approve the minutes and for the Chair to sign as a true record**

Matters arising from the minutes:

(545). To receive update and consider any action on Vas Sign. Cllr Renwick reported that the Vas Signs are up and running and all training achieved. Four week rotation in seven possible locations. Cllr Jarrett asked if it covers Gayton Thorpe. Cllr Renwick confirmed that it did include Gayton Thorpe.

Cllr Gidney arrived at the meeting 8:10pm.

Signed:..... Chair Date:

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- (545). To receive update and consider any action on quotes for Playing Field Surfaces. The Clerk advised that she had received two but was still waiting for the third. **It was resolved for the Clerk to chase.**
- (545) To receive update and consider any action on footpath - Grimston Road. Cllr Currey and Cllr Renwick have both received visits and documents. Cllr Currey advised that the licence for the footpath between the householder and the Council was for five years dated 2009. Cllr Currey agreed to visit the Parishioner and discuss further. **It was resolved for the Clerk to look in the Council records for documents concerning the footpath.**
- (549). To receive update and consider any action on footpath map. **It was resolved that no further action was needed.**
- (550) To receive update and consider any action on Dark Sky Policy. The Clerk had sent round a copy of the Dark Sky Policy. Cllr Renwick said that according to the Borough Council one does not exist. The Clerk advised that Parish Councils can have their own policies. It is a policy adopted by the Parish Council and governs the way the Parish Council looks at the provision of streetlights on a housing development for example.
- (553). To receive update and consider any action on Playing Field Hedge. The Clerk advised that Cllr Currey was going to undertake. Cllr Currey advised with holiday etc he had not been able to achieve but would within the next couple of days but it has nothing to do with visibility but was making the access for accessible. **It was resolved that the whole hedge needed attention the Clerk to obtain quotes to get this undertaken.**

580 Minutes of Parish Council Meeting held on 19 August 2019

To consider and approve the minutes. **It was resolved to approve the minutes and for the Chair to sign as a true record**

Matters arising from the minutes:

581 Neighbourhood Plan

To receive update and consider any action necessary on Neighbourhood Plan.

Cllr Jarrett advised that the document is currently being proof read. Cllr Jarrett explained that the working group are currently looking into Village areas and the preservation of green spaces. This will mean consultation of local landowners, working within the Borough Council Local Plan and Community Planners. Cllr Jarrett explained that due to the nature of this work they could apply for another grant which they have achieved. The aim is to make the Neighbourhood Plan stronger. Cllr Jarrett advised that the extra money would help employ more hours of Rachel Hogger their consultant. Cllr Jarrett advised that an information exchange meeting between Parish Council and the Neighbourhood Working Group. **It was resolved to have this meeting after the next meeting. Councillors to get prospected date to the Clerk a.s.a.p.** Cllr Beales advised that he was glad that Rachel Hogger was involved. He felt that the plan should be approved by the Council as each section not left with a week to go. Each Councillor would need time to be able to make comment on all aspects of the plan. Cllr Beales also welcomed having an information exchange meeting. Cllr Beales advised that he felt that members of the group had declarations of Interest in the work they were undertaking and wished the group to write down any interests and make them known. Cllr Jarrett and Cllr Renwick had already filled in interest forms as Parish Councillors, but felt the group would not have a problem in declaring.

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- a) Local Green Spaces email- Councillors to comment. Cllr Currey advised that there was not time on the agenda to deal with this important issue tonight at such a late time and still plenty on the agenda. **It was resolved to open the meeting to allow a member of the group to explain.** The Parishioner advised the committee that she was charged with undertaking the Local Green Spaces research. The Parishioner needed to know all the green areas in the Village that the Parish Council own, and if they are registered. How does the Village Hall fit in with Parish Council plans, it is important. It is an important asset to the Village Hall Committee. What does the Council feel about the piece of land owned by the Village Hall Trustees in trust by the Parish Council. **It was resolved for the Clerk to inform the group of all the land owned by the Council.** Item to be placed on the next agenda.

582 Planning Applications and Determinations:

Applications:

- 19/01429/F Application for variation of Condition 2 of Planning Permission 19/0332/F construction of a dwelling at Plot s of Sunset View, Winch Road, Gayton. **It was resolved to recommend approval and ask that the hedge be retained.**
- 19/01490/F Application for construction of a dwelling at Caplene Ferne, & Lime Kiln Road, Gayton. **It was resolved to recommend approval. The Council would like the height of the fence to reduced and a porous system be used on the drive as all surrounding properties have front gardens. The Applicant was present and agreed to under the modifications commented on by the Parish Council.**
- 19/01410/F Application for conversion of existing attached garage into habitable accommodation and construction of new garage at Rivendell, 2 Acorn Drive, Gayton. **It was resolved to recommend approval.**
- 19/01379/F Application for single storey rear extension at 18 Lime Kiln Road, Gayton. **It was resolved to recommend approval. The Council are not in favour of having a flat roof.**
- 19/01148/F Application for single storey side extension and relocation of existing oil tank at 8 Lime Grove Gayton **It was resolved to recommend approval.**

Determinations:

- 19/01148/F Application for single storey side extension and relocation of existing oil tank at 8 Lime Grove Gayton **-Approved.**
- 19/00942/F Retrospective application for change of use for breeding and boarding of dogs with associated sheds, kennel and dog run at 9 Lime Grove Gayton. **Refused.**

583 Highways

To receive update and consider any action on NCC Ranger Works. **It was resolved for the Clerk to report to NCC Highways that the pot holes in Winch Road have still not been completed to a good standard.**

To receive update and consider any action on Village Hedges. **It was resolved for the Clerk to write to a household in Grimston Road regarding cutting the hedge to the property.**

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584 Village Matters

To receive update and consider any action on the Playing Field Areas in Gayton and Gayton Thorpe. Cllr Currey advised that there was nothing to report at this present time. **It was resolved for the Clerk to purchase the Rocking Horse seat for Gayton Thorpe Playground.**

To receive update and consider any action on Village Hall Car Park. **It was resolved for the Clerk to write to Freebridge asking if the current carpark could be retained. It was also resolved for the Clerk to chase Freebridge over the clothes bank.**

To receive update and consider any action on proposed noticeboard. Cllr Beales had sent round a report. Cllr Renwick advised that the noticeboard would be delivered in around four weeks' time, and be placed in St Nicholas Close. Cllr Renwick agreed to update and keep an eye on the board once in place. Cllr Beales proposed that £350.00 be budgeted for the fixing of the board. A Parishioner present agreed to erect and fix the board. The Parishioner was thanked for his kind assistance.

To receive update and consider any action on Defibrillator. Cllr Attwell advised that he had a meeting with the Football Club and Megan Charity regarding providing help to provide a Defibrillator for the village. The money will be donated and banked.

585 School

To receive update and consider any action necessary on NCC proposed school site. Cllr Beales advised that the brambles on the proposed site are being cleared and surveys are currently being undertaken.

586 Communicating with the Community.

To review paper and consider any action. **It was resolved for the Cllr Jarrett and the Clerk to get together to discuss. Item to be put on next agenda.**

587 Operation London Bridge

To review paper received and consider any action necessary. **This item to be deferred to the next meeting.**

588 Correspondence:

To review and consider any action necessary

Letter from Borough Council re name Change.

Letter from NCC Re Parish Partnership Scheme. **Item to remain on the agenda. All Councillors to consider items the scheme could be used for.**

Email from Parishioner re Lime Kiln Road. Cllr Beales advised that work by Gayton Hall will be achieved the other items would be down to NCC Highways. **It was resolved for the Clerk to report to NCC Highways.**

Clerks and Council's Direct

Countryside Voice – CPRE

589 Governance:

To review and consider any action necessary

Training. **It was resolved for this to be deferred to the next meeting.**

Policies. **It was resolved for the Clerk to send round the current, model policies. Item to be deferred to next meeting.**

Annual Risk Assessments. **It was resolved for this item to be deferred to the next meeting.**

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590 Finance: (see reports attached)

To review and consider any action necessary

Monthly Accounts for Payment. **It was resolved for these payments to be made.**

Money Received. **None Received.**

Bank Reconciliation July 19. **It was resolved to accept the Bank Reconciliation to the end of July.** The Clerk advised the Cllr Grant had decided that he cannot continue to undertake the internal control of the accounts. Cllr Attwell agreed to undertake this position. **It was resolved for Cllr Attwell to undertake this position.**

Bank Mandate: The Clerk advised that she had the paperwork for Cllr Renwick to sign.

Cyber Insurance: **It was resolved for this item to be deferred until the next meeting.**

Internal Auditor: **It was resolved for Mrs Mace be invited to be the internal Auditor for 2019/20 and if agreed then letter be sent.**

External Auditor. The Clerk advised that she had not received anything so far.

591 Accounts for payment

It was resolved for these payments to be made.

592 items For Next Agenda

Permissive Path

Pudding Stones

Countryside News

Co-Option of Parish Councillor.

Communicating with the Community

Operation London Bridge

Playing Fields

Village Hall

Village Hall Car Park

Cyber Insurance

Training

Policies

Annual Risk Assessments

Local Green Space

593. Date, & Place of next meeting.

Parish Council Meeting Wednesday 2 October 2019 at The Jubilee Hall at 7.30pm.

With no further business the meeting closed at 22:20pm

Signed:..... Chair Date:

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