

GAYTON & GAYTON THORPE PARISH COUNCIL

Church Farmhouse
East Walton Road
Gayton
King's Lynn
PE32 1PH

Tel: 01553 636499

Email: gaytonparishcouncil@gmail.com

Chair: Mr J Currey

Clerk: Mrs S Bristow

SUMMONS TO ATTEND THE ANNUAL PARISH COUNCIL MEETING OF THE GAYTON & GAYTON THORPE PARISH COUNCIL MEMBERS OF THE PUBLIC ARE WELCOME

29 April 2020

Dear Councillor,

Notice is given that the Virtual Annual Parish Council Meeting of the Gayton & Gayton Thorpe Parish Council will be held on Wednesday 6 May 2020 via Zoom starting at 7.30pm. Any Parishioner wishing to join the meeting can obtain a link by emailing the Clerk.

Yours sincerely

Mrs S J Bristow

Parish Clerk.

If any member of the Public present wishes to address an item on the Agenda please advise at agenda item 15 public questions or by speaking with the Clerk prior to the start of the meeting. The item may be considered earlier.

- 1. To Elect a Chair for the coming year.**
- 2. To Elect a Vice Chair for the coming year.**
- 3. To receive signed Declaration of Office from Chair and Vice Chair**
- 4. To Consider apologies for absence**
- 5. To receive Declarations of Interest and requests for Dispensations by Councillors in any of the Agenda Items listed.**

Please indicate if there are any interests, which should be declared. A declaration of an interest should indicate the nature of the interest (if not already declared on the Register of Interests) and the agenda item to which it relates. If a disclosable pecuniary interest is declared, the member should withdraw from the room whilst the matter is discussed.

- 6. Election of Representative to Jubilee Hall Management Committee.**
- 7. Election of Parish Magazine Liaison Officer**

8. **Election of Footpaths/Tree Warden**
- 9 **To receive reports from:**
 - a. Jubilee Hall Representative – Cllr A Beales
 - b. Report from Footpaths/Tree Warden – Cllr A Dewing/Cllr P Gidney
 - c. The Chairman – Cllr J Currey
10. **To Review Standing Orders**
To Adopt Standing Orders re Coronavirus 2020 Act.
11. **To Review Financial Regulations**
12. **Gayton Parish Council Annual Accounts 20019/20.**
13. **To Review the Asset Register**
14. **Date, Time, Place of next Annual Parish Council Meeting.**
- 15 **Adjournment of Meeting to allow for public questions.**
- 16 **To Receive Councillor Reports**
 - 16.1 County Councillor – Cllr Middleton
 - 16.2 Borough Councillors – Cllr Manning & Cllr De-Whalley
17. **Minutes of Parish Council Meeting held on 1 April 2020**
 - 17.1 To consider and approve the minutes
 - 17.2 Matters arising from the minutes
 - 17.2.1. (641)(620)(602)(572)(545)To receive update and consider any action on footpath - Grimston Road.
 - 17.2.2.(641) (620)(572)(553). To receive update and consider any action on Playing Field Hedge.
 - 17.2.3. Grant – Re WNCT Advertisement
 - 17.2.4. 2nd Defibrillator for the village
 - 17.2.5. Winch Road – Numbering & Highway Condition
 - 17.2.6. Control of Email Addresses and New Website
18. **Neighbourhood Plan**
To receive update and consider any action necessary on Neighbourhood Plan.
19. **Planning Applications and Determinations:**
In order to reduce the number of extra ordinary meetings called, any applications which have been received by the Parish Council since the publication of the agenda and the actual meeting, will be considered at said meeting, unless the Parish Council decide otherwise. All Applications will be listed with a decision on the minutes of the next meeting.

Applications:
20/00574/CM

County Matters Application: Discharge of conditions 19, 27, 28 and 29 of planning permission 19/02077/CM (FUL/2019/0053):
COUNTY MATTERS APPLICATION: Erection of a 210 pupil primary school and 56 place nursery, access associated car parking, playing fields and landscaping Land Between Hills Crescent And Springvale Gayton.

20/00468/F

Application for an extension of the use as a temporary car park to 30 April 2021 Current use granted under application 18/00361/F as a temporary car to 30 April 2020. At Temporary Car Park Site Adj Former Rampant Horse PH Gayton

Any others

Determinations:

19/01490/F

Application of **Construction of new dwelling** at Caplene Ferne 7 Lime Kiln Road Gayton -**Granted**

Any others

20 Highways

20.1 To receive update and consider any action on NCC Ranger Works

21. Village Matters

21.1 To receive update and consider any action on the Playing Field Areas in Gayton and Gayton Thorpe.

21.2 To receive Playground Inspection Report and consider any action.

21.3 To receive report on Playground Area/Amenity Land at Howards Way and consider any action.

21.4 Pudding Stones

a) Cllr Renwick to Report.

21.5 Trees Adjacent Bus Stop on Lynn Road

a) Council to vote on any necessary action

22. Gayton Thorpe

22.1 To receive an update and vote on any action needed.

Sign - update and way forward

23. Correspondence: (see associated papers)

To review and consider any action necessary

The following list of correspondence can be viewed by arrangement with the Clerk.

Any correspondence that needs action which arrives after the published agenda will be added if cannot wait until the next meeting.

24. Governance:

To review and consider any action necessary

24.1 Training

24.2 Annual Risk Assessments

a) Council to receive Policies.

25. Finance: (see reports attached)

To review and consider any action necessary

25.1 Monthly Accounts for Payment.

25.2 Money Received.

26. Items For Next Agenda

26.1 To consider items that need to go on the next agenda.

27 Date, and Place of next meeting.

Parish Council Meeting Wednesday 3 June 2020 Virtual Meeting at 7.30pm.

NB. Councillors & members of the public, please note that ANY item in consideration of the agenda MUST be with the Clerk 10 clear days prior to the meeting. (Saturdays & Sundays are included for ease of calculation, this timescale may change if Annual Leave is being taken, please check with the Clerk.)