

# GAYTON & GAYTON THORPE PARISH COUNCIL

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Chair: Mr J Currey

Clerk: Mrs S Bristow

**SUMMONS TO ATTEND A MEETING OF THE  
GAYTON & GAYTON THORPE PARISH COUNCIL  
MEMBERS OF THE PUBLIC ARE WELCOME  
MEETING ID: 2333267515  
PASSWORD: 952868**

26 January 2021

Dear Councillor,

Notice is given that the Council Meeting of the Gayton & Gayton Thorpe Parish Council will be held on Wednesday 3 February 2021 via Video Link starting at 7.30pm.

Yours sincerely

**Mrs S J Bristow**

Parish Clerk.

If any member of the Public present wishes to address an item on the Agenda please advise at agenda Item 3 public questions, this includes Planning Applications and Items for future Agendas or by speaking with the Clerk prior to the start of the meeting. The item may then be considered by the Council earlier on the agenda. The Chair reserves the right to suspend Standing Orders to allow Public Participation if necessary to reach the correct resolution by Council when the Council returns to closed session.

- 1. To Consider apologies for absence.**
- 2. To receive Declarations of Interest.**  
Members are invited to declare personal or prejudicial interests in items on the agenda. It is a requirement of the Parish Councils (Model Code of Conduct) Order 2001 s8 that declarations from a member include the nature of the interest and whether it is personal or prejudicial. In the case of personal interests the member may speak and vote on the matter. In the case of prejudicial interests the member must withdraw from the room while the matter is discussed.
- 3. Adjournment of Meeting to allow for public questions. (15 mins max 3 mins per Speaker.)**

**4. To Receive Councillor Reports**

- 4.1 County Councillor – Cllr Middleton
- 4.2 Borough Councillors – Cllr Manning & Cllr De-Whalley

**5. Minutes of Parish Council Meeting held on 6 January 2021**

- 5.1 To approve the minutes
- 5.2 YMCA Update – Cllr J Currey
- 5.3 Howards Way Planning Application – Cllr S Jarrett
- 5.4 New School Update

**6. Minutes of Parish Council Meeting held on 12 January 2021**

- 6.1 To approve the minutes

**7. Finance: (see reports attached)**

To review and consider any action necessary

- 7.1 Monthly Accounts for Payment.
- 7.2 Money Received.
- 7.3 Bank Reconciliation January 2021

**8. Reports from Working Groups and Areas of Delegated Responsibilities.**

To receive update and consider any action necessary on Neighbourhood Plan, Footpaths, Village Hall, Hedges etc.

**9. Planning Applications and Determinations:**

*In order to reduce the number of extra ordinary meetings called, any applications which have been received by the Parish Council since the publication of the agenda and the actual meeting, will be considered at said meeting, unless the Parish Council decide otherwise. All Applications will be listed with a decision on the minutes of the next meeting.*

Applications:

- 20/02063/F Application Conversion of Garage to Annex, Bywater House, Winch Road, Gayton.

Any others

Determinations:

- 20/01848/F Application for Replacement windows and roof renovation at Mill House Litcham Road Gayton -**Withdrawn**

Any others

**10 Highways**

To receive update and consider any action

- 10.1 NCC Ranger Works
- 10.2 New Proposed 20mph Speed Limit in Church Lane View

**11. Village Matters**

- 11.1 Village Wish List
- 11.2 CIL Monies Application Procedure
- 11.3 De-Fib – Feedback from East Walton
- 11.4 Pudding Stones- Cllr Renwick
- 11.5 Raising Awareness of Affordable Housing in Gayton Parish - Cllr S Jarrett.
- 11.6 Flooding – Emails from Parishioners – Council Strategy Going Forward

- 11.7 Slow Ways
- 11.8 Lowering the noticeboard at the Jubilee Hall.

**12. Playgrounds**

Council to consider any action

- 12.1 Council to vote on appointment of Working Group to look at Maintenance requirements for Village Playing Fields.
- 12.2 Play Inspection Course

**13. Correspondence: (see associated papers)**

To review and consider any action necessary

- 13.1 Borough Council Local Plan
- 13.2 Borough Council Local Cycling & Walking Infrastructure Plan Update
- 13.3 Wellness Lake Development

*The following list of correspondence can be viewed by arrangement with the Clerk.*

*Any correspondence that needs action which arrives after the published agenda will be added if cannot wait until the next meeting.*

**14. Governance:**

To review and consider any action necessary

- 14.1 Training
- 14.2 Annual Risk Assessments
- 14.3 Council/Councillor I.T. Requirements

**15. Items For Next Agenda**

- 15.1 To consider items that need to go on the next agenda.

**16 Date, and Place of next meeting.**

Parish Council Meeting Wednesday 3 March 2021 via zoom 7.30pm.