

# GAYTON & GAYTON THORPE PARISH COUNCIL

Church Farmhouse, East Walton Road, Gayton, King's Lynn. PE32 1PH  
Tel: 01553 636499 Email: [gaytonparishcouncil@gmail.com](mailto:gaytonparishcouncil@gmail.com)

Chair: Mrs S Renwick      Vice Chair: Mr J Currey      Clerk: Mrs S Bristow

## **SUMMONS TO ATTEND A MEETING OF THE GAYTON & GAYTON THORPE PARISH COUNCIL MEMBERS OF THE PUBLIC ARE WELCOME**

14 September 2021

Dear Councillor,

Notice is given that the Council Meeting of the Gayton & Gayton Thorpe Parish Council will be held on Tuesday 21 September 2021 in the Jubilee Village Hall, Gayton at 7.00pm. NB: The number of attendees is limited, due to social distancing. **To attend book your place email [gaytonparishcouncil@gmail.com](mailto:gaytonparishcouncil@gmail.com) or ring 01553 636499**

Yours sincerely

***Mrs S J Bristow,***

Parish Clerk/RFO

**1. To consider apologies for absence.**

**2. To receive declarations of interest.**

Members are invited to declare personal or prejudicial interests in items on the agenda. It is a requirement of the Parish Councils (Model Code of Conduct) Order 2001 s8 that declarations from a member include the nature of the interest and whether it is personal or prejudicial. In the case of personal interests, the member may speak and vote on the matter. In the case of prejudicial interests, the member must withdraw from the room while the matter is discussed.

**3. Anglian Water proposed new Nitrate Plant at the Waterworks, Waterworks Road, Gayton.**

3.1 To receive a Presentation by Anglian Water

**4. Adjournment of meeting to allow for public questions. (15 mins max 3 mins per Speaker.)**

Any member of the public who has an agenda item they wish to address, should state this now. The item may be considered earlier on the agenda and the Chair reserves the right to suspend Standing Orders to allow public participation in order for the Council to reach the correct resolution.

**5. Councillor Reports**

5.1 County Councillor – Cllr Jim Moriarty

5.2 Borough Councillors – Cllr Colin Manning and Cllr Michael De Whalley

**6. Minutes of the meeting held Wednesday 30 June 2021**

6.1 To approve the minutes.

6.2 Actions from previous meetings:

**7. Minutes of the meeting held Wednesday 7 July 2021**

7.1 To approve the minutes.

**8. Finance: to review and consider any action necessary**

8.1 Monthly Accounts for Payment. August 2021

8.2 Monthly Accounts for Payment September 2021

8.3 Money Received.

8.4 Bank Reconciliation July/August 2021

8.5 Councillor Internal Audit Report April to June

8.6 Renewal of Streetlight Maintenance Contract - Confirmation

**9. Reports from Working Groups and Areas of Delegated Responsibilities**  
Village footpaths – St Nicholas Close, Jubilee Hall, Neighbourhood Plan, Parish Magazine, Hedges – Birch/Back & Flooding Working Group.

**10. Neighbourhood Plan Consultation 9 August to 3 October 2021.**

**11. Planning Applications and Determinations:** Any applications which have been received by the Parish Council since the publication of the agenda, will be considered at the PC meeting, if appropriate. unless the Parish Council decide otherwise. All Applications will be listed with a decision on the minutes of the next meeting.

**Applications:**  
21/01571/F Application for Single storey extension to dwelling at 52 St Nicholas Close Gayton

21/01786/CM COUNTY MATTERS: Change of Use of agricultural land to school/nursery use and erection of a 210 pupil primary school and 56 place nursery, access associated car parking, playing fields and landscaping (Application under s.73 for an Amended Landscaping Plan and Amended Drainage Plan) Land Adjacent To West Hall Farm Springvale Gayton

**Decisions:**  
21/00850/LB Listed Building Application for Replacement windows and roof renovation Mill House Litcham Road Gayton -Granted

**12. Village Matters**  
12.1 Rampant Horse site and Local Lettings Policy (LLP) – Written confirmation from Cllrs Beales and Jarrett.  
12.2 Playground improvements – Update- Cllr Currey and Cllr Dewing  
12.3 CIL Applications – French Drain, Grimston Road Trod and Drainage Survey Report.

**13. Highways - to receive update and consider any action**  
13.1 NCC Ranger Works  
13.2 Trod and Hedge project Grimston Road update from Working Group  
- Environmental Planning Application – Cllr Beales.  
- Woodland Trust Hedge Pack – Clerk

**14. Governance**  
14.1 Training  
14.2 Risk Assessment Consultancy Contract – Cllr Renwick  
14.3 Clerk's Appraisal  
14.4 Standing Orders  
14.5 Financial Regulations

**15. TV Screen and Camera for Jubilee Hall**

**16. Borough Council Five Year Land Supply – Cllr Gidney**

**17. Correspondence** - to review and consider any action necessary  
a. Email from Parishioner regarding Hoarding at Freebridge Development.

**18. Pending Actions**  
Pudding stones

**19. To consider items for next agenda**

**20. Date and place of next meeting – 19 October 2021 at the Jubilee Hall at 7.00pm.**