

GAYTON AND GAYTON THORPE PARISH COUNCIL

c/o Church Farmhouse, East Walton Road, Gayton, King's Lynn. PE32 1PH

Tel: 01553 636499 Email: gaytonparishcouncil@gmail.com

Chair: Mrs S Renwick Vice Chair: Mr J Currey Clerk: Mrs S Bristow

SUMMONS TO ATTEND A MEETING OF THE GAYTON & GAYTON THORPE PARISH COUNCIL MEMBERS OF THE PUBLIC ARE WELCOME

10 November 2021

Dear Councillor,

Notice is given that the Council Meeting of the Gayton & Gayton Thorpe Parish Council will be held on Tuesday 16 November 2021 in the Jubilee Village Hall, Gayton at 7.00pm. NB: The number of attendees is limited, due to social distancing. **To attend book your place email gaytonparishcouncil@gmail.com or ring 01553 636499**

Yours sincerely

Mrs S J Bristow,

Parish Clerk/RFO

1. To consider apologies for absence.

2. To receive declarations of interest.

Members are invited to declare personal or prejudicial interests in items on the agenda. It is a requirement of the Parish Councils (Model Code of Conduct) Order 2001 s8 that declarations from a member include the nature of the interest and whether it is personal or prejudicial. In the case of personal interests, the member may speak and vote on the matter. In the case of prejudicial interests, the member must withdraw from the room while the matter is discussed.

3. Adjournment of meeting to allow for public questions. (15 mins max 3 mins per Speaker.)

Any member of the public who has an agenda item they wish to address, should state this now. The item may be considered earlier on the agenda and the Chair reserves the right to suspend Standing Orders to allow public participation in order for the Council to reach the correct resolution.

4. Councillor Reports

4.1 County Councillor – Cllr Jim Moriarty

4.2 Borough Councillors – Cllr Colin Manning and Cllr Michael De Whalley

5. Minutes of the meeting held Wednesday 19 October 2021

5.1 To approve the minutes.

5.2 Actions from previous meetings:

6. Finance: to review and consider any action necessary

6.1 Monthly Accounts for Payment. November 2021

6.2 Money Received.

6.3 Bank Reconciliation October 2021

6.4 Councillor Internal Audit Report July to September

6.5 External Audit report.

6.6 Budget Setting/Precept

7. Reports from Working Groups and Areas of Delegated Responsibilities

Footpaths, Jubilee Hall, Neighbourhood Plan, Parish Magazine, Hedges, Flooding Working Group.

8. Planning Applications and Determinations: Any applications which have been received by the Parish Council since the publication of the agenda, will be considered at the PC meeting, if appropriate, unless the Parish Council decide otherwise. All Applications will be listed with a decision on the minutes of the next meeting.

Applications:

21/02066/OM Outline Application: Erection of up to 33 dwellings, works to the existing access, estate roads, driveways, parking areas, open space, external lighting, pumping station and associated infrastructure. Former Works Adj Gayton Mill, Litcham Road Gayton

21/02162/F Application for Replacement of garage / outbuilding with annex for use by main house at 2 Blacksmiths Row, Gayton

Decisions:

21/01422/O Application Outline Application: Proposed residential development for 1 unit. Willow Dale, Winch Road Gayton -**Granted**

9. Parish Council Emails – Cllr Jarratt

10. Village Matters

- 10.1 Rampant Horse site and Local Lettings Policy (LLP) – Updates Cllrs Beales and Jarrett.
- 10.2 Playground improvements – Update- Cllr Currey and Cllr Dewing
- 10.3 CIL Applications –Individual updates French Drain, Grimston Road Trod and Drainage Survey Report.
- 10.4 Borough Council – CIL Grant
- 10.5 Drop-down Post Vicarage Lane
- 10.6 The Crown Public House – Parishioners Concerns
- 10.7 Defibrillator use and access
- 10.8 Village Noticeboards

11. Highways - to receive update and consider any action

- 11.1 NCC Ranger Works
- 11.2 Letter to NCC re Condition of Winch Road

12. Governance

- 12.1 Training
- 12.2 Risk Assessment Consultancy Contract – Cllr Renwick
- 12.3 Financial Regulations

13. TV Screen and Camera for Jubilee Hall

- 13.1 Update on equipment purchased for hybrid meetings

14. Correspondence - to review and consider any action necessary

15. Pending Actions

- Pudding stones

16. To consider items for next agenda

17. Date and place of next meeting – 21 December 2021 (TBC) at the Jubilee Hall at 7.00pm.