

Minutes of Gayton Parish Council

Thursday 13 July 2023 at 7:00pm at Gayton Jubilee Hall

Parish Councillors Present: Andrew Dewing (Chair), Robert King (vice-chair), Chris Mitchell, Peter Gidney. Also Present: Sarah Watts (Clerk). Two members of the public were present.

1. Apologies for absence

Apologies for absence were received from Susanne Jarratt, Alistair Beales, Sarah Renwick, John Currey and County Councillor Jim Moriarty.

2. Members' declarations of interest in items on the agenda

There were no declaration of interest on the agenda.

3. Reports from County Councillor (CC) and Borough Councillors (BC)

Councillor Moriarty was not able to attend the meeting but did send a report with information on Residents are encouraged to enjoy car free days out at Norfolk becomes first ever 'Good Journey County'. People between the ages of 40 – 74 are entitled to a free NHS Health check every five years. In Gayton the surfacing work near to the garage to repair the damage caused by last year's extreme heat is due to commence now.

4. Approval of the minutes of the meeting held Thursday 8 June 2023

All Councillors were in favour of the minutes held on Thursday 8 June 2023 be signed as a true record.

5. Open Forum for Public Participation: an opportunity to hear from members of the public

Two members of the public attended to discuss comments that were posted on Facebook regarding the Play area in Grimston. Cllr Dewing personally commented on the equipment, after discussion he apologised for any upset caused. The Two members of the public left the meeting.

6. Clerks report

The resurfacing work to the car park has been completed. The work to the Grimston road trod should start on Monday 24th July. The work to the bus shelter has been complete. We have received the inspection reports from the playground inspection and these have been circulated to Councillors. The CIL application is now open and closes on 1st August. Footpath 9 by Gayton Goslings/old school has been reported to highways and they will repair the damaged edge. Information for the local council award is starting to be put together. The documents for the meeting have been sent out via Dropbox this month. Highways Parish Partnership bid is open and closes on the 8th December the decision will be made in March 2024. Plusnet are no longer going to supply Business Broadband so the Village Hall broadband will need to be changed over to BT Business. There has been some issue with the Parish Council email sending emails to Gmail accounts. The Clerk will be on Annual Leave from Friday 28 June and will return on Monday 14 August.

7. Agenda Items

7.1 To consider if two extra dog bins are needed and where to place them

Cllr Dewing will get the what three words location of suggest location down Jubilee Hall Lane and on Back Street. Clerk will contact The Borough Council to check they are able to collect from both locations. It is proposed by Cllr Mitchell and seconded by Cllr dewing with all Councillors in favour that if these locations are acceptable two new dog bins will be purchased. The clerk to ask Gayton Estate for permission to place the dog bin on Back Street as this may be their land.

7.2 To consider ESP/BHA report and the flooding working group

Cllr Renwick has sent a report to answer Cllr Beales question. As Cllr Beales is not at the meeting this will be moved to the next meeting.

7.3 To consider July CIL Projects applications

Ideas for a new goal and picnic benches were considered. However, considering the time scale it is proposed by Cllr Mitchell and seconded by Cllr Dewing with all Councillors in favour of applying for some new play equipment for Gayton Thorpe. The equipment will include an inclusive roundabout, replacing the wooden bridge and installing a new inclusive picnic table.

7.4 To consider commenting on Grimston school proposing to become a special resource base.

It is agreed to comment on this proposal stating that Gayton Parish Council fully supports this application due to the need of SEND provision in a rural setting.

7.5 To consider donating £25 to the Bridge for Heroes Charity

After discussion it is agreed to move this to the next meeting to find out more information about donating to charities outside of the Village and what other Councils do.

7.6 To consider changing the night the parish council meet to the 1st Thursday of the month

Due to the number of Councillors in attendance at the meeting it is agreed to send out an email to all Councillors asking for confirmation if the 1st or 2nd Thursday of the month is preferred. If the majority of

Signed _____

Dated _____

Councillors are happy to change September's meeting will move to the 7th September. If the majority are not happy to change it will stay on the 14th September.

7.7 To consider defibrillator location for grant application

The Grant panel have discussed the locations and they have confirmed that they would consider the Garage location on Lynn Road. It is agreed to use the Borough Council grant to apply for the Defibrillator at the garage and to use Council funds to purchase the Defibrator for Gayton Thorpe.

8. Finance

8.1 Balance of account on Friday 31 June 2023

Barclays	
Community Account	£1,895.87
Business Account	<u>£ 687.16</u>
	£2,726.91
Unity Trust	
Current Account	£ 25,179.71
Instant Access	<u>£ 95,939.38</u>
	£121,119.09
Total	£123,702.12

The Balance is noted

8.2 Payments for July 2023

33	Mrs Sarah Watts	July Salary	£409.47
34	HMRC	July PAYE	£102.40
35	Mrs S Watts	Expenses	£14.93
36	N Power	Elec Usage June 23 (Direct Debit)	£45.90
37	Plus Net	Broadband July (Direct Debit)	£32.28
38	ID Mobile	Clerk Phone July 23 (Direct Debit)	£6.00
39	JKN Landscaping	Bus Shelter cleaning and litter picking June	£296.00
40	P J & B Jones	Grass Cutting June 23	£299.40
41	West Norfolk Glass	Replacing bus shelter panels Lynn Road	£2652.00
42	Play Inspections	Play Inspection Reports	£297.00
43	Aston Shaw	Pension information set up	£90.00
44	Unity Trust	Account Charges	£18.00
45	West Winch Parish Council	Clerk SLCC Annual Subscription	£74.53
46	Zoom	Annual Subscription	£143.88

All Councillors were in favour of paying the above invoices.

8.3 Monies received

19/06/23	HMRC	VAT Claim Jan-Mar 22	£1412.34
30/06/23	Unity Trust	Interest	£439.38

The monies received is noted

8.4 To consider the quarterly financial projection

The Quarterly financial projection were noted

8.5 To agree the Chair, Vice chair and bank signatories can authorise the August Payments due to the Parish Council not meeting

It is agreed the Chair, Vice chair and bank signatories can authorise the August Payments due to the Parish Council not meeting in August.

9. Planning Consultations

9.1 New Planning Application Consultations received from Borough Council/NCC

23/01048/F – Construction of single storey extension on rear of existing bungalow at Trelaune, Lynn Road, Gayton, PE32 1QJ

Gayton Parish Council have no objections to this planning application.

Signed _____

Dated _____

9.2 Notices of Decision by Borough Council and County Council

23/00575/F – Variation of condition 2 of planning permission 22/01558/F: construction of annex within garden of dwelling at 2 Blacksmiths Row, Gayton, PE32 1QL – PC No Objection – BC Permitted

10. Reports from organisation representatives and Working Groups

a) Footpaths/tree warden representative

The footpath along Jubilee Hall Lane needs strimming. A 30mph sign on Back Street has faded and needs replacing. No Smoking signs need to be ordered for the Bus Shelter.

b) Jubilee Hall representative

Nothing to report

c) Parish Magazine liaison officer

Work has been completed to the Car Park and Bus Shelter.

d) CIL July 2023 Working Group

11. Correspondence

Nothing to report

12. Items for the next meeting agenda

13. Date of the next meeting to be confirmed.

14. Close of meeting

The Chair closed the meeting at 8:50pm