

Minutes of Gayton Parish Council

Thursday 7 September 2023 at 7:00pm at Gayton Jubilee Hall

Parish Councillors Present: Andrew Dewing (Chair), Robert King (vice-chair), Chris Mitchell, Peter Gidney, Susanne Jarratt, Alistair Beales (arrived at 7:30pm), John Currey. Also Present: Sarah Watts (Clerk). Two members of the public were present.

1. Apologies for absence

Apologies for absence were received from Borough Councillor Anota, Borough Councillor De Whalley and County Councillor Jim Moriarty.

2. Members' declarations of interest in items on the agenda

There were no declaration of interest on the agenda.

3. Reports from County Councillor (CC) and Borough Councillors (BC)

Borough Councillor Anota - it was decided that where Parish Councils are not quorate Borough Councillors will be appointed or co-opted to ensure the Parish Council can still operate. The Council tax support scheme is open to public comment. Cllr Anota has met with highways to discuss the safety concerns over the junction between B1145 and B1153 due to a number of accidents. This will hopefully be investigated by Norfolk County council's road safety team to make the necessary adjustments to the road to ensure safety. The hedge at the old school will hopefully be cut back soon. The resurfacing work on the B1145 will hopefully be completed later this year

County Councillor Moriarty – Cllr Moriarty sent a report regarding the potential changes to recycling centres and that there could be a change to the amount charged to get rid of DIY waste. Which importantly is not a ban on charging but is instead a limit on what should be accepted for free from householders.

4. Approval of the minutes of the meeting held Thursday 13 July 2023

All Councillors were in favour of the minutes held on Thursday 13 July 2023 be signed as a true record.

5. Open Forum for Public Participation: an opportunity to hear from members of the public

Cllr King asks of the Borough Council five-year land supply; can we find out how many approved permissions for new builds are still 'open' not started. Some approved under the five-year land supply may have expired? There is probably Manor Farm, The Mill? Perhaps some more in the middle of the village?

Cllr Mitchell comments on the number of cars speeding down Back Street and asks if there are any traffic calming measure that could be used to help slow the cars down. Cllr Dewing will be attending the SNAP meeting in October and will bring up the comments.

Cllr Currey asked about the Parish Council Facebook Page and if we can post on the Gayton Village Page. The Clerk informs everyone that at the moment this was not possible but she is trying to solve this.

6. Clerks report

Grimston Road Trod will be installed on 11th September for 2 weeks with 2-way traffic lights being in place. Cllr Renwick and Cllr Attwell have resigned from the Parish Council. The casual vacancy notice has been displayed. The CIL Grant for Gayton Thorpe playground was submitted to the Borough Council on the 27th July. The Norfolk community's foundation grant for the defibrator has been submitted and we should get confirmation on if we are successful by the next meeting. There was a report of a water leak on Lynn Road outside the fish shop has been reported. The faded 30phm sign on Back Street has been reported to highways. The 3 replacement dog bins have been delivered and need to be installed by the Parish Council. The vacancies on the Parish Council have been advertised on the Facebook and Website. Cllr Currey will put the advert on the Noticeboard. Mr Hornigold has agreed to attend the October Parish Council meeting to answer any questions the Councillors may have. NCC land at vicarage lane is still awaiting an audit by Childrens services to find out if the land is surplus to requirement. The highway Parish Partnership scheme closes in December if anyone has any project ideas for this grant.

Cllr Beales Arrives at 7:30pm

7. Agenda Items

7.1 To consider donating £25 to the Bridge for Heroes Charity

The Clerk has contacted Norfolk PTS to ask advice. The Parish Council are allowed to donate to charities and it is the Councillors choice as to who they would like to donate to. As a one-off donation it is proposed by Cllr Dewing to donate £25 to Bridge for Heroes. It is seconded by Cllr Mitchell with all Councillors in favour apart from Cllr Jarratt who abstained.

7.2 Village sign lavender clearance and thanks to those involved

Cllr Currey would like to thank everyone involved in clearing the area around Gayton Village Sign.

It is asked that the Clerk advertise the bricks by the side of the village sign for free on Facebook.

The clerk will order a new diamond jubilee plaque.

A picture and Thanks will be put on Facebook for the work done to the village sign.

7.3 To consider updating the playground at Gayton

Cllr Dewing would like to start a project to update some of the equipment on the playground at Gayton including adding a Kick wall etc. Cllr Dewing will start putting a proposal together and bring it back to full Council for consideration.

7.4 To consider other possible locations for extra dog bin and the possibility of relocating the dog bin at St Nicholas Close.

After contacting the Borough Council, they have confirmed that we are not able to install a dog bin at Jubilee Hall Lane as it is too far down the Lane and could not be emptied and the location at Back Street could be installed but permission would need to be granted for Norfolk County Council.

It is suggested that a dog bin is probably not needed on Back Street as the bins would be quite close together.

It is suggested that one could be put on the fence outside the Jubilee Hall. The Clerk will contact the Borough Council and Jubilee Hall.

The Dog Bin at Vicarage Lane needs clearing of brambles.

We have received a complaint about the dog bin at St Nicholas Close being too close to the bungalows and there is a problem with flies. Cllr Currey will have a look at the bin to check if it is damaged. It was asked if the Bin could be move. The Clerk contacted the Borough Council to see if it was possible for it to be moved further up the Lane and they confirmed this was not possible.

8. Finance

8.1 To note balance of account on Thursday 31 August 2023

Unity Trust	
Current Account	£ 16,702.91
Instant Access	<u>£ 95,939.38</u>
	£112,642.29

8.2 To consider payments for September 2023

59 Mrs Sarah Watts	September Salary	£409.48
60 HMRC	September PAYE	£102.40
61 ID Mobile	Clerk Phone September 23 (Direct Debit)	£6.00
62 Jubilee Hall	Hall Hire May, June, July	£63.00
63 K.J. N Landscapes	Bus Shelter cleaning and litter picking August 23	£296.00
64 P J & B Jones	Grass Cutting August	£299.40
65 Glasdon	3 Replacement dog bins	£508.26
66 N Power	Elec usage Aug (Direct Debit)	£46.28

All Councillors agree that the above invoice can be paid.

8.3 To note payments made in August

47 Mrs Sarah Watts	August Salary	£409.47
48 HMRC	August PAYE	£102.40
49 N Power	Elec Usage July 23 (Direct Debit)	£45.90
50 Plus Net	Broadband August (Direct Debit)	£32.28
51 ID Mobile	Clerk Phone August 23 (Direct Debit)	£6.00
52 JKN Landscaping	Bus Shelter cleaning and litter picking July	£296.00
53 P J & B Jones	Grass Cutting July 23	£187.20
54 Aston Shaw	Professional Services of compliance	£54.00
55 Aston Shaw	Payroll for quarter ending 05/07/23	£72.54
56 PKF Littlejohn	Audit fees	£252.00
57 K & M Lighting Services	Street Light Maintenance 08/23 – 07/24	£323.30
58 WN Surfacing	Car Park resurfacing	£29,868.00

The Payments made in August were noted

8.4 To note Monies received

07/08/23	Borough Council CIL Payment – car park resurfacing	£24,890.00
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The monies received were noted

Signed _____

Dated _____

8.5 To note conclusion of audit

PKF Littlejohn concluded that there were no issues with the audit and the notice of conclusion has been displayed.

9. Planning Consultations

9.1 New Planning Application Consultations received from Borough Council/NCC

There were no new planning applications

9.2 Notices of Decision by Borough Council and County Council

23/01048/F – Construction of single storey extension on rear of existing bungalow at Trelaune, Lynn Road, Gayton, PE32 1QJ – PC No Objections – BC Permitted

23/00783/F – Installation of 122kWp photovoltaic array and cable to dwelling and outbuildings at Land S of Riverside Bungalow and SW of Gayton Hall and Water features Back Street, Gayton, PE32 1QR – PC No Objection – BC Permitted

10. Reports from organisation representatives and Working Groups

10.1 Footpaths/tree warden representative.

Norfolk County Council have installed a restricted byway sign on Vicarage Lane.

10.2 Jubilee Hall representative

Unfortunately, no Parish Councillors are able to commit to attending the Jubilee Hall meetings.

10.3 Parish Magazine liaison officer

It is asked that a piece goes in Thanking everyone involved in clearing the Lavendar from the Gayton sign

10.4 CIL July 2023 Working Group

The CIL Grant application has been submitted for July. The next round opens in January if anyone has any projects they would like to put forward.

11. Correspondence

- There was a comment on Facebook regarding dogs being off the lead on the playing field. The clerk contacted the Borough Council to ask their advice and dogs are fine to be off the lead on the playing field as long as they don't go into an enclosed play area.
- Cllr King and Beales attended a meeting with West Acre Parish Council regarding the recent attack on a dog by a sow from the rewilding scheme on West Arce estate. There will now be no breeding in areas with public access. West Acre Estate will bring a plan to show the future plan to West Arce Parish Council.

12. Items for the next meeting agenda

- It is asked that Mr Hornigold is asked to attend the November Parish Council meeting instead of the October meeting to give the Councillors more time to consider the report. The Clerk will contact Mr Hornigold to arrange this.

13. Date of the next meeting Thursday 5th October at 7pm at Gayton Jubilee Hall

14. Close of meeting

The Chair closed the meeting at 8:50pm