

Minutes of Gayton Parish Council

Thursday 9th March 2023 at 7:00pm at Gayton Jubilee Hall

Parish Councillors Present: Sarah Renwick (Chair), Andrew Dewing (Vice Chair), Peter Gidney, Alistair Beales, Chris Mitchell and John Currey. Also Present: Sarah Watts (Clerk), Borough Councillors Michael de Whalley and County Councillor Jim Moriarty. There was one member of the public present.

1. Apologies for absence

Apologies for absence were received from Peter Grant, Tim Desborough, Neil Attwell, Susanne Jarratt and Borough Councillor Manning.

2. Members' declarations of interest in items on the agenda

Cllr Renwick declared an interest in item 8.2 due to an expense claim. Cllr Beales and Cllr Dewing declared an interest in item 9.1 planning application 23/00267/F due to being acquainted with the applicants.

3. Reports from County Councillor (CC) and Borough Councillors (BC)

BC Cllr De Whalley – (Cllr De Whalley arrived at 8pm). Cllr De Whalley still has £300 of his councillor grant. It suggested that the Jubilee Hall apply for this grant. The information will be passed on to them. The Local plan needs additional work by the Borough Council to answer the inspector's questions. There will be a six-week consultation expected in the Autumn.

BC Cllr Manning – Cllr Manning sent a report. The elections in May will require photo ID from those voting in person. Following the budget approval at council on 23 February, residents can log into their account / or register a new account on the, My Revenues on Borough website, and check their 2023-24 Council Tax and new monthly payment amounts via direct debit.

CC Cllr Moriarty – The public consultation on the County deal for Norfolk continues until the 20th March 2023.

4. Approval of the minutes of the meeting held Thursday 12 January 2023 and Thursday 9th February 2023

Cllr Beales questioned the accuracy of item 7.1. When the precept was approved, it was also approved to go ahead with the second part of the drainage survey. However, this was not officially proposed at the meeting. This will be addressed under the flooding working group item. All Councillors were in favour of the minutes held on Thursday 12 January as a true record

It was agreed by all Cllrs That the minutes of the meeting held on Thursday 9 February 2023 be signed as a true copy.

5. Open Forum for Public Participation: an opportunity to hear from members of the public

A resident attended to answer any question the Parish Council may have regarding the planning application that is going to be discussed later in the meeting. It was agreed that standing orders would be suspended to enable this parishioner to speak at this item.

The Chair informed that she had attended the March 2023 meeting of the Trustees of the Jubilee Hall and gained assurance from the Chair of the Trustees that the correct boundary for the Jubilee Hall field has been agreed in detail with Freebridge Housing Community. There is also agreement in place to replace any saplings in the boundary hedge that do not survive late March planting next winter.

6. Clerks report

Ae quote has been received for the repairs to the bus shelter on Lynn Road the clerk is awaiting two more quotes. The local carpenter who looked at the repairs to the war memorial lych gate is going to recommend someone else who could have a look at the repairs needed. The Clerk has contacted the war memorial trust to see if they can help find a contactor. The previous clerk is now on the Village Hall committee and will keep her key to the Village Hall. The Clerk has requested a new one from the chair of the village hall. A letter has been sent to highways regarding someone personally using the salt bin. The clerk is still waiting for a reply regarding the meeting with Community heartbeats trust to come out and look at the phone box in Gayton Thorpe and find out if it would be suitable for a defibrillator. The land transfer documents for Howard's way have been sent back to Hawkins Ryan Solicitors. Unity Bank account is now set up and the payments will be made out of this bank account this month. The Gayton Parish Council Facebook page is set up. The Clerk has emailed the Pizza van and asked the questions suggested and is awaiting a reply.

7. Agenda Items

7.1 Council Elections May 2023

The Parish Council elections are taking place on the 4 May 2023. Nomination forms can be taken in to the Borough Council from 21 March to 4 April at 4pm. Form can be downloaded from the Borough Council

Signed _____

Dated _____

website. Completed forms can be delivered to the Chairman's house by midnight Saturday 26 March 2023 for delivery to the clerk the next day.

7.2 To agree timescales for July 2023 CIL projects

Ask for ideas for projects on the Facebook page. Possible ask village organisations for ideas. Possible projects include Gayton Thorpe Playground,

7.3 To report response re PC acquisition of NCC Land adjacent the new school – Chair

A reply has been received from Norfolk County Council. 'Subsequent to your discussions, the Council is holding this disposal pending a Service review. We are currently awaiting confirmation of possible timescales.' A reply to this email will be sent.

7.4 To consider a proposal for the PC to rent the land at Vicarage Lane from the Jubilee Hall Trust and convert to a green space/nature area rather than grazing.

This will be considered once it is confirmed if the land adjacent to the school can be purchased from Norfolk County Council.

7.5 To consider the Working Groups power and remit

Working groups remit is to research and discuss idea and then bring there findings back to council. Working group terms of reference need to be written. A report template will be sent out to all Councillors.

7.6 To establish a working group with parishioner engagement to apply for available grants

This will be moved to a later meeting when Cllr Jarratt can attend.

Borough Councillor De Whalley arrived

7.7 To consider the stipulations for the Quality Council Award

It is agreed by all Councillors that the Council will work towards the Foundation Standard of the Award. The Clerk will aim to complete the work for this award by January 2024.

8. Finance

8.1 Balance of account on Tuesday 28th February 2023

Community Account	£ 1,406.01
Business Account	<u>£ 50,620.47</u>
	£ 52,026.48

The Balance is noted

8.2 To appoint an internal Auditor for the 2022/23 accounts

It is agreed to appoint Jo Raby as this year's internal audit.

8.3 Approval of payments for March 2023

Mrs S Watts	March Salary	£381.01
HMRC	March PAYE	£95.20
Mrs S Watts	Expenses	£116.10
West Winch PC	Clerk Training Courses	£40.00
BCKLWN	Empty Dog Bins 2022/23	£985.92
N Power	Elec Usage Feb 23 (DD)	£36.78
Plusnet	Broadband (DD)	£32.28
KJN Landscapes	Bus Shelter cleaning Jan 23	£296.00
KJN Landscapes	Bus Shelter Cleaning Feb 23	£296.00
Cllr Renwick Exp	Jubilee Celebrations	£10.99
Ashton Shaw	Payroll Services up to 05/07	£41.40
Ashton Shaw	Payroll Services up to 05/10	£41.40
Ashton Shaw	Payroll Services up to 05/01	£72.54
ID Mobile	March Phone bill	£6.00

All Councillors were in favour of paying the above invoices.

9. Planning Consultations

9.1 New Planning Application Consultations received from Borough Council/NCC

23/00267/F – Retention of detached gazebo to rear garden at Field Cottage, Back Street, Gayton, PE32 1QR.

Signed _____

Dated _____

The Parish Council discussed this application and agreed that they would comment no observations either in favour or against the proposal.

9.2 Notices of Decision by Borough Council and County Council

21/00262/FM – Proposed construction and operation of an eco-leisure and tourism facility comprising holiday lodges, clubhouse and spa, boat house and jetties, staff accommodation with other ancillary development including access road, car parking, electric vehicle charging points, outside recreational facilities, follies, renewable energy generation, site security measures, drainage, hard and soft landscaping and biodiversity enhancements together with highway improvements to East Winch Road, Church Lane and Ashwicken road and temporary construction access route. At Ashwicken Lane, Church Lane, Ashwicken. – Application withdrawn.

10. Reports from Working Groups and Areas of Delegation.

a) Footpaths

The wooden post at vicarage Lane has still not been installed. The Clerk will inform Cllr Moriarty.

b) Jubilee Hall

The Parish Council would like to thank the Jubilee Hall for the new chairs.

c) Parish Magazine

Nothing to report

d) Hedges

Nothing to report

e) Flooding Working Group

A meeting will be arranged to discuss the progress of the first stage of the drainage survey.

Standing orders have been extended.

11. Correspondence

An email has been received from the Gayton Estate asking if the Parish Council would support their requirement for a defibrillator at Wells Wondy Farm but which could be made available for public use. Arrangements for public access to be confirmed. The Clerk will contact the Borough Council to enquire about grants for this defibrillator including one for Gayton Thorpe and another at the Shop/Post Office on the Lynn Road in Gayton.

12. Items for the next meeting agenda

13. Date and place of next meeting

Thursday 13 April 2023 at 7:00pm in Gayton Jubilee Hall

14. Close of meeting

The Chair closed the meeting at 9:10pm