



**GAYTON PARISH COUNCIL**  
28 Oak Avenue, West Winch, PE33 0QJ



**Chair: Mrs S Renwick Vice Chair: Mr A Dewing**  
**Clerk: Mrs S Watts**

Minutes of the ordinary meeting held on Thursday 12 January 2023 at 7:00pm in Gayton Jubilee Hall, Lynn Road, Gayton.

**Present**

Cllr Renwick (Chair), Cllr Currey, Cllr Mitchell, Cllr Gidney, Cllr Jarret, Cllr Attwell, Cllr Beales, Cllr Dewing (Vice Chair), Mrs S Watts (Clerk), BC de Whalley.

**1. Welcome from Chair and to receive and consider apologies for absence.**

The Chair welcomes everyone to the meeting.

Apologies for absence were received and accepted from Cllr Desborough, Cllr Grant, BC Cllr Manning and CC Cllr Moriarty.

**2. To receive declarations of interest in items on the agenda and consider any requests for dispensation.**  
Cllr Dewing declared an interest in item 9.1.

**3. To receive reports from County Councillor (CC) and Borough Councillors (BC) (5 Minutes each).**

**BC Cllr De Whalley** – The QEH is receiving waves of covid every 6 weeks and the flu is now back after 2 quiet years. Ambulance queues have been longer than usual over the last few weeks. The Inspire Centre will be demolished around February 2023 as this is going to be the site of the new multi storey car park. The announcement for the new hospital has been delayed again. The local plan hearing has been put on hold until more information is provided by the Borough Council. The Government has released guidance regarding the photo ID scheme for the upcoming elections. Any voter attending the polling station in person will need to provide photo ID to be able to vote in the election. Cllr de Whalley has some of his Councillor Community grant left this can go towards a community group and he would like any group in need of help to contact him. The regeneration development panel will be holding a consultation on the Norfolk wide walking and cycling infrastructure plan they are interested in a cycling route from King's Lynn to Fakenham if Gayton would like to be included in the route the consultation starts in March.

**BC Cllr Manning** – Cllr Manning sent a report, read by the chair. The PPC has invited the public to give their views on the 2023/24 police precept. The CC has asked for an increase of 5.2% so band D properties with receive an increase of £15 per year. The Borough and Parish elections will take place on the 4 May.

**CC Cllr Moriarty** – Cllr Moriarty sent a report to all Councillors. A total of 27 new schools could be built across the county within the next 10 years as part of NCC's £308 million Local growth and investment plan and Support for Homelessness can be found from Norfolk Community Advice network and the National Foundation Shelter.

**4. To approve and sign minutes of the ordinary meeting held Thursday 8 December 2023**

It was proposed by Cllr Mitchell and seconded by Cllr Currey with all Councillors in favour that the minutes of the meeting held on Thursday 8 December 2022 be signed as a true copy. The minutes were duly signed by the Chair.

**5. Open Forum for Public Participation: an opportunity to hear from members of the public on agenda items. 15 minutes maximum allowed with 3 minutes per speaker.**

Cllr Mitchell informed the Council of complaints regarding parking around the school.

**6. To report on items not on the agenda from the last meeting: Clerks report (information only)**

A quote has been requested for the repairs to the bus shelter on Lynn Road

There are just two Councillors not using their .org email address. Clerk will assist with getting them set up

London Hearts have confirmed that defibrillators should not be more than 200 metres away from each other.

The clerk will research defibrillators for Gayton and Gayton Thorpe and to look into a defibrillator course for the Annual Parish Meeting in the spring.

The solicitor has been contacted regarding the Howard Way Play equipment and awaiting a response.

The Unity Trust Bank app is complete.

## 7. Agenda Items

### 7.1 To provide clarity in the Neighbourhood plan in relation to the emerging Local Plan

A note will be added to the end of policy G1 to clarify how the policy would apply against the emerging Local Plan 'Policy LP31 in the emerging local plan would not apply in addition to the scenarios listed above for either Gayton Village or Gayton Thorpe hamlet.' The purpose of the technical change is to clarify the intention of the NP policy against an evolving and emerging Local Plan context as the Local Plan moves through its own examination stage. All Cllrs were in favour of this sentence being added to the Neighbourhood Plan.

### 7.2 To approve quote to investigate Lychgate repairs – Cllrs Currey

A quote has been received to assess the damage to the lychgate which was approved. The Clerk will contact them to instruct the assessment work and look into grants from the war graves commission.

### 7.3 To consider CIL projects 2023 – Chair

A CIL application will be submitted for the next stage of the drainage survey Cllrs Desborough and Renwick. Cllr Gidney will investigate a CIL application for January 2023 to resurface the car park by the playing field with tarmac.

Other CIL projects for Gayton and Gayton Thorpe will be researched for the July 2023 CIL application. A procedure needs to be considered for finding grants available. It was proposed to create a working group of Councillors and Residents from both villages to find out what the parishioners would like the Parish Council to do for the community.

### 7.4 To consider acquisition of NCC Land adjacent to the new school and draft an email – Cllr Beales

The Parish Council sent a letter to NCC in January 2021 to negotiation with them to acquire the surplus land at West Hall Farm. This negotiation was put on hold until the school was built. Now the school is built we would like to start negotiations.

Cllr Beales will draft an email to Mr Belcher from Norfolk County Council and email it to Councillors for comment. This will be signed by the Chair and Vice Chair and sent by the Clerk.

### 7.5 To consider boundary discussions with Freebridge; Jubilee Hall field – Cllr Desborough

The Trustees have received communication from Freebridge but there has been no progress on this item.

### 7.6 The site near the Village sign at the cross roads needs clearing

An email will be sent to the resident concerned to confirm The Parish Council is happy for them to tidy up the site and plant as they sees fit. Volunteers were asked to assist with the removal of the existing overgrown lavender.

### 7.7 To update on Grimston road trod, highways quote and hedge planting – Cllr Beales and Currey

There was a meeting with Highways in November. A quote for the trod has been sent through. After discussion the Parish Council agree to go for the tar, chip and edge trod. Clerk will contact the Parish partnership scheme to confirm if we can obtain 50% of the new price.

At 9pm Standing orders were extended

### 7.8 To consider Electronic Storage of PC Data

This item will be moved to the next meeting.

## 8. Finance

### 8.1 To consider and approve the precept amount for 2023/24

After discussion it was proposed by Cllr Dewing and Seconded by Cllr Jarrett to agree the precept amount for 2023/24 to be £60,000. This was agreed by Cllr Gidney, Cllr Currey, and Cllr Renwick. The motion was passed. Cllr Beales and Cllr Mitchell were not in favour of the increase and Cllr Atwell abstained

### 8.2 To note balance of account on Friday 30<sup>th</sup> December 2022

Community Account	£ 2,182.44
Business Account	<u>£ 56,620.47</u>
	£ 58,802.91

The Balance was noted

### 8.3 To consider payments for January 2023

Mrs Sarah Watts	January Salary	£381.01
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Mrs Sarah Bristow	Back Pay	£140.80
HMRC	January PAYE	£130.40
Mrs Sarah Watts	Easy Space Annual Subscription (.gov email)	£345.61
Engineering Support Practice Ltd	Drainage Survey (Part Payment of CIL grant)	£1500.00
N Power	Elec Usage Dec 22 (Direct Debit)	£43.64
Plus Net	Broadband (Direct Debit)	£32.28
K and M Lighting Services	Street Lighting Maintenance 01/08/22 – 31/07/23	£323.30
KJN Landscapes	Litter and bus shelter for December	£296.00

It was

agreed by all Cllrs that the above invoices are paid.

## 9. Planning Consultations

### 9.1 New Planning Application Consultations received from Borough Council/NCC

- 22/02223/F – Variation of condition 2 of planning permission 15/01274/F: Construction of dwelling – Cherry Tree Farm, Winch Road, Gayton – This is in the Parish of East Winch.
- 22/01667/F – Extension to existing dwelling – Janus, Back Street, Gayton, - PC have no objections to this planning application.
- 23/00032/F – Demolition of conservatory and erection of single storey side extension, single storey rear extension and two storey side extension – 19 Hawthorn Road, Gayton, PE32 1UW – As this application was only received the day before the meeting. This was not enough time to properly consider the application. The Clerk will ask the Borough Council for an extension on the tie to comment and this will be discussed at the next meeting.

### 9.2 Notices of Decision by Borough Council and County Council

- 22/01707/F – Variation of condition 6 of planning permission 20/00796/F to amend foul and surface water drainage arrangements – site to the rear of the former Rampant Horse cottage, Lynn Road, Gayton – PC No Comment – BC Permitted

## 10. Reports from Working Groups and Areas of Delegation.

### a) Footpaths

Nothing to Report

### b) Jubilee Hall

Nothing to Report

### c) Parish Magazine

Nothing to report

### d) Hedges

Nothing to Report

### e) Flooding Working Group

Nothing to report

## 11. Correspondence

- The Social Club is having an emergency meeting to decide the future of the club.
- Mr Holden thanked Cllr Renwick for passing on the information regarding a hotspot grant that the foodbank has received £2000 from the NCF to obtain a freezer to help with meals for the foodbank.
- A parish resident has been using the salt from the grit bin at Gayton Thorpe for their personal use. This will be reported to highways.
- Vicarage Lane and Back Lane need to be swetp by the Borough Council. The Clerk will email the Borough Council to advise

## 12. To receive Items for the next meeting agenda by Wednesday 1 February 2023

## 13. Date and place of next meeting: Thursday 9 February 2023 at 7pm, Gayton Jubilee Hall

## 14. Close of meeting 21:50

Signed: \_\_\_\_\_

Dated: \_\_\_\_\_