



Gayton Parish Council

Sanders Cottage, Low Road, Swaffham, Norfolk, PE37 7PU

Email: clerk@gaytonpc.org.uk

Website: <https://gaytonpc.org.uk/>

You are summoned to the **Parish Council** Meeting to be held on Thursday 1st February 2024 at 7pm at Gayton Jubilee Village Hall, to transact the following business.

If you are unable to attend and would like me to offer your apologies along with the reason/explanation for your absence, please let me know prior to the meeting. If you do not reply, I will assume you are attending the meeting.

AGENDA

Gayton Parish Council welcomes the public and press to its meetings. The public and press are able to address the Council during the Public Participation session. The law does not permit members of the public and press to take part in the debates. This meeting will be recorded for minuting purposes.

1. Welcome from Chair and to receive apologies for absence.
2. To receive declarations of interest in items on the agenda and consider any requests for dispensation.
3. To receive reports from County Councillor and Borough Councillors (3 Minutes each).
4. To approve and sign minutes of the ordinary meeting held Thursday 11th January 2024.
5. Open Forum for Public Participation: an opportunity to hear from members of the public on agenda items. 15 minutes maximum allowed with 3 minutes per speaker.
6. To report on items not on the agenda from the last meeting: (information only)
7. Agenda Items
 - To discuss manhole covers at Winch Road
 - To receive an update on Norfolk County Councils land at Vicarage Lane
 - To receive an update on the flooding report
 - To consider the potential cycle storage grant from the Borough Council
 - To discuss HGV access to the centre of Gayton Thorpe
 - To consider Website Plan Subscription
 - To discuss items for the County Highways Rangers
8. Finance
 - To note balance of account
 - To note Quarterly Financial Projection
 - To consider payments for January
 - To note Monies received
9. Planning Consultations (if any)

- New Planning Application Consultations received from Borough Council/NCC
- Notices of Decision by Borough Council and County Council

10. Reports from organisation representatives and Working Groups.

- Footpaths/tree warden representative
- Jubilee Hall representative
- Parish Magazine liaison officer
- CIL Working Group
- Speeding Working Group

11. Correspondence

12. Date and place of next meeting: Thursday 14th March 2024

13. Close of meeting