

GAYTON PARISH COUNCIL

Chairman: Councillor A Dewing

Clerk: Mrs Maxine Hayes

Notice is hereby given that an Ordinary Meeting of Gayton Parish Council will be held on Monday 7th October at 7pm at Gayton Jubilee Village Hall, PE32 1PB.

All members of the Council are hereby summoned to attend for the purposes of transacting the following business.

Gayton Parish Council welcomes the public and press to its meetings. The public and press are able to address the Council during the Public Participation session. The law does not permit members of the public and press to take part in the debates. The meeting will be recorded for minuting purposes.

- 1. Apologies for absence.**
- 2. To receive declaration of interest in items on the agenda and consider any requests for dispensation.**
- 3. To receive reports from County Councillor & Borough Councillor (3 minutes each)**
- 4. To approve minutes of the last meeting held in September 2024.**
- 5. Open Forum for Public Participation. Members of the Public may speak on items on the agenda. 15 minutes maximum (3 minutes per speaker).**
- 6. Financial Report**
 - 6.1 To consider accounts for payment October 2024 – Payment's list circulated**
 - 6.2 Late payments**
 - 6.3 To receive Clerks financial report**
- 7. Planning**

Kings Lynn and West Norfolk Local Plan – Modifications – Parish Council response.

24/01550/RMM – Reserved Matters: Construction of 33 dwellings at former works adj to Gayton Mill, Litcham Road – reply date 18 October

24/01505/F – Change of use from agricultural land (currently laid to grass) to sui generis dog walking field new pedestrian access, parking and fencing Land at X573296 Y319164 East Walton Road, Gayton – reply date 21 October

23/01763/FM – Proposed development of 36 dwellings including the demolition of existing buildings Manor Farm, Back Street

Application being discussed at the Planning Committee 7/10 - Feedback

Late applications

- 8. Items for Discussion**
 - 8.1 Street Lighting removal B1145 proposed by Norfolk CC - update**
 - 8.2 Gayton school update**
 - 8.3 Middleton School update**

- 8.4 Old School update
- 8.5 Outstanding roadworks opposite Gayton Service Station
- 8.6 Any outstanding issues following transition to new clerk
- 8.7 Overgrown hedge bottom of Lime Grove
- 8.8 Change of date December meeting Monday 9th December at 7pm

9. Reports from Organisations

- 9.1 Footpaths/tree warden representative
- 9.2 Jubilee Hall Representative
- 9.3 Parish Magazine liaison officer
- 9.4 CIL 2023 Working Group
- 9.5 Speedwatch Working Group

10. Correspondence

List circulated to all councillors

11. Date of Next Meeting Monday 4th November 2024

12. Dates of meetings 2025 – to approve dates

- 13. To resolve to move into closed session, on the grounds of confidentiality in accordance with *The Public Bodies Admission to Meetings Act 1960 s.1(2)***
To approve appointment of Maxine Hayes as Parish Clerk and Responsible Financial Officer. To approve employment terms and conditions of employment.
To discuss and consider changing payroll arrangements
Audit 2023/24 – end of year report and actions