

Gayton Parish Council

Minutes of a meeting of Gayton Parish Council held on Monday 3rd March 2025 at 7pm at Jubilee Community Hall, Gayton

Present: Councillors A Dewing (Chairman), R King, A Driver, L Drake. County Councillor J Moriarty, Borough Councillor M Dewhalley. 2 Members of the Public.

1. Apologies for Absence

Borough Councillor B Anota, Councillors P Gidney, J Currey & C Martin.

2. Members declarations of Interest

None.

3. Reports

Borough Councillor Dewhalley gave a short report and highlighted the Local Plan independent inspection and Local Government Devolution. County Councillor J Moriarty had circulated a report which was noted.

4. Minutes of the meeting held 3rd February 2025

It was Proposed (RK) Seconded (AD) and unanimously agreed that the minutes were a correct record and were signed by the Chairman.

5. Open Forum

Joseph Peters from Chatsworth Homes attended the meeting to discuss the changes to the plans for the development adj. to Gayton Mill. He outlined the plans for 20 bungalows and 5 affordable houses which has reduced the number of proposed dwellings and would protect the view of the Mill. Discussion also took place over the access from the site into the village which he agreed would be addressed in the revised plans. The Parish Council agreed they would support this application.

6. Financial Report

6.1 It was Proposed (AD) Seconded (RK) and unanimously approved to pay the accounts listed below:

Date	Supplier	Description	Total
Accounts paid			
05/02/2025	KJN Landscapes	Litter clearance, bus shelter maint	£ 592.00
19/02/2025	N Power	Street lighting	£ 106.19
19/02/2025	Contracts, salaries and admin	Salary, HMRC, admin	£ 673.83
19/02/2025	Maxine Hayes	Office costs, stationery	£ 30.50
19/02/2025	JM Electrical	Installation defibrillator	£ 20.00

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24/02/2025	Sovereign	Playground inspections/Maintenance package	£ 327.60
24/02/2025	BT	wi fi Jubilee hall	£ 32.53
03/03/2025	Stephen Thrower	Fencing Valentine Lodge	£ 1,800.00
03/03/2025	MT McDonnell	Installation of defibrillator	£ 144.00
			£ 3,736.85
Total			£ 7,473.70
Income	KLWNBC	credit dog bins	£ 262.08

6.2 Late payments – included above

6.3 To receive Clerk's financial report – received and approved

7. Planning

None

8. Items for Discussion

8.1 Gayton School Update – No report.

8.2 Middleton School update – No report.

8.3 Old School update – Councillor Dewing reported that he had contacted the Diocese to ask what their intention was for the site and whether they would be willing to talk to the Parish Council about acquiring some land for the community.

8.4 Play Area Update – Sovereign had been engaged to take on the inspection and maintenance of the play areas and would be circulating their reports in the next few days following the inspection last week.

9. Reports from organisations

9.1 Footpaths/Tree Warden – Nothing to report.

9.2 Jubilee Hall Representative – The representative informed the meeting that the bank account for the hall committee had been frozen. The breakfast club were considering moving to alternative premises and the Council agreed that a meeting of the Trustees was required to discuss the future of the hall.

9.3 Parish Magazine liaison officer – Councillor Dewing would send an article for the next issue. This would include information on the future of Jubilee Hall.

9.4 Speedwatch Working Group – No report.

9.5 To approve appointment of internal auditor for the financial year

2024/25 – approved to appoint J Raby who had been involved in auditing the Gayton PC accounts previous years. This would be helpful with a new clerk being appointed.

10. To consider any applications for co-option – no applications

11. Clerk's report and Correspondence

- Both defibrillators now installed
- Inspection by Sovereign completed
- The Council had received notice of resignation from K Nash. This was included on the agenda for discussion.

Correspondence

- Norfolk Community Foundation – funding updates
- KLWNBC news
- KLWNBC – weekly planning lists
- D Wiles KLWNBC – emails regarding the proposed Government devolution plans
- Cllr J Moriarty February report
- Sovereign Play – maintenance contract in place
- H Howell KLWNBC – invite to Government devolution briefing 17 March 6pm – this was open to the public
- KLWNBC – Emails regarding Planning Policy changes and Government recent Housing Delivery Test results for the Borough Council – Published December 24
- Minutes of the MAG meeting 7.2.25

12. Date of Next meeting – Monday 7th April 2025 7pm.

13. RESOLVED: to moved into closed session on the grounds of confidentiality in accordance with the Public Bodies Admissions to meetings Act 1960's 1(2)

Appointment of new clerk – Agreed as only one application had been received that the vacancy would be advertised wider. The Clerk would contact local clerks to see if they might be interested or able to offer locum cover until the new clerk could be appointed.

Appointment of new contractor to litter pick and tend to bus shelters – This vacancy would be advertised.