

Minutes of the Meeting of Gayton Parish Council held on Monday 4 October 2017 at 7.30pm at the Jubilee Hall, Gayton.

Presents	Cllr R King	Cllr C Romney	Cllr A Beales
	Cllr P Grant	Cllr P Savage	Cllr S Taylor
	Cllr S Verber		

Also present: The Clerk & 2 Members of the Public.

With Cllr Anota and Cllr Currey giving their apologies Cllr King was elected into the Chair for this meeting.

- 18 To receive and consider apologies for absence:**
It was resolved to accept apologies from Cllr Anota, Cllr Currey, Cllr Gidney and Cllr Dewing.

- 19 To receive Declarations of Interest**
None Received.

It was resolved to open the meeting.

- 20. Adjournment of Meeting to allow for public questions**
A Parishioner advised that he had heard that the Parish Council Meetings were to be held elsewhere in future. Cllr King advised that there is no intension to move the meetings from their current location.

It was resolved to return to closed session.

- 21. To receive a Report from The Borough Councillor.**
Cllr Beales advised that he had nothing specific to report from the Borough Council that affected the village. Cllr Taylor advised that there was a large pothole on the B1153. **It was resolved for the Clerk to report to NCC Highways.** Cllr Beales advised that the Stop Sign on Well Hall Lane was still not in place. **It was resolved for the Clerk to contact Andy Wallis, Highway Engineer and ask when the Stop Sign will be in place.**

Cllr King advised that a large piece of Farm Machinery had travelled down Well Wendy Lane and had compacted all of the grips, which was now causing flooding to the area. **It was resolved for the Clerk to contact Andy Wallis to see if the grips could be cleared.** Cllr Beales advised that he would speak with the operative in question.

Cllr Grant asked if the hedge on the junction with Back Street and East Winch Road could be cut back. Cllr Beales advised that when previously asked it was not possible to achieve but Cllr Beales said that it should be cut soon once the contractor had returned from leave.

- 22. To received a Report from the Cty Cllr Middleton.**
Cllr Middleton was not present so not report was received.

Signed:..... Chair Date:

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23. Minutes of Gayton Parish Council Meeting held on 6 September 2017.

It was resolved to approve the minutes and for the Chair to sign as a true record after the following amendment:

3 & 5 New School Planning Application

Room for Expansion: Cllr King advised that there were no plans for further development on the adjoining field. Cllr Beale advised that the County Council had agreed to purchase half of the 2.6-acre site next door. The field was still outside the village development boundary so it was unlikely that development would be allowed on the other ½ of the field.

Regarding drainage. Cllr King advised that Anglian Water had advised that there was capacity for one more development within the village on the current system. Any further development after that would mean that Anglian Water would have to upgrade the systems and would have to help with payment. Anglian Water had advised that the School would not increase the waste going into the system..

Back Street: Cllr King advised that it was discussed not addressed.

10. Neighbourhood Plan – Update

The Lady was Miss Sarah Renwick and the amount was £4,523.00.

24. Matters arising from the minutes

Parish Magazine Cllr Beales asked about this month's Parish Council write up in The Voice. The Clerk advised that the Editor had contacted her asking for the report. The Clerk advised that she had not been informed that she had to undertake and had agreed to get a report to The Editor the following evening. The Editor advised that she was usually sent the minutes. The Clerk advised that these were draft minutes and sent them to the Editor. The Editor advised that she required in a different format from now on but would undertake the report from the minutes sent. The Clerk advised that she now had received the deadline date and would undertake the report. Cllr King advised that the Clerk should only report on Council decisions.

25. Planning Applications and Determinations:

Applications:

17/01724/F Mr Sneddon. Application for Single story extension to the rear of Tarxlen, Back Street, Gayton. **It was resolved for the Clerk to advise that the Council had no comment to make.**

Any others

Determinations:

17/01418/LB Listed Building Application for garage extension, minor external and internal alterations at Orchard Farm Lynn Road Gayton–
Refused.

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26 Playground Plan - Update

Cllr Grant read out the following report from Cllr Currey: Confirmation that three quotations had been shortlisted by "the Committee". The plans for each had been displayed at the Goslings and Little Scamps and a good number of people had inspected and had been very well received. Julia Thorne had agreed to consult with the school but unfortunately this had not been possible for a number of issue including the Head Teacher being absent. Cllr Currey advised that he wanted to get things moving and had set himself a target of the third week in October to nominate the chosen contractor so that a bid can be made for grants, which would be necessary for the project to continue. **It was resolved for this item to remain on the agenda.**

27. Neighbourhood Plan – Update

Cllr King advised that this item was only to be placed on the agenda when the group needed to report or request. **It was resolved for this item to be removed from further agenda.**

28. Village Broadband – Update

Cllr Beale advised that he had sent round an email detailing when the parts of the village not serviced by faster broadband would be able to obtain. Cllr Beale advised that the Borough Council had invested half a million pounds into getting broadband into the harder to reach areas. Cllr Beale advised that in 2015 there was 42% coverage now there is 87% coverage. Cllr Beale advised that some parishioner might be getting good speeds on the copper connection as it is possible to get 24 mb per second. The same household on fibre would be getting upwards of 100 mb per second. Cllr Beale advised that the properties at the far end of the village near the crossroads and Gayton Thorpe should be able to access fibre from Spring 18 with full coverage over the whole village by the end of 2018.

29. It Kit for Powerpoint and Planning Applications.

Cllr Beale advised that he felt that with Broadband box being installed outside the hall he was now possible to get Broadband in the hall and be able to project planning applications etc for Councillors and Parishioners during meetings. Cllr Beale asked Cllr Verber and Cllr Savage if any of the current users could benefit from having Broadband in the hall? They advised that no current users would require. Cllr Grant advised that it might appeal to get future users. Cllr Verber stated that the hall committee had received an amount of money from BT to allow a connection to the hall. Cllr Beale advised that he was thinking that the Council will soon be looking at setting the precept for the next financial year and felt that the purchasing of broadband, projector and laptop should be considered. Cllr King advised that it was not suggested that the money received by the hall committee be used in anyway. **It was resolved for Cllr Verber to discuss with the Hall Committee and obtain quote to get broadband into the hall and the Clerk to obtain quotes for the equipment.**

30. Drop Box

Cllr King explained the background and the previous use. The Clerk advised that she is currently checking regarding insurance as the broker has changed and she had been advised at a recent conference that the use of a drop box cloud

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based couldn't be covered under certain policies. **It was resolved that everything currently stored could or is in the public domain. The Clerk to be given the pass code and upload recent documents and Cllr Anota as Chair to have the other access. This item to remain on the agenda.**

31. Correspondence:

- a) Letter from BHIB Insurance Brokers – Re Change of Broker.
- b) Email from TT Jones - Streetlights
- c) NCC Poster re Highway Carriage Works to the Saddlebow flyover.
- d) Letter from Fairhurst re National Significant Infrastructure Project.
- e) Email from Borough Council re Planning Appeal. Cllr Beale advised that it was a challenge regarding five-year land supply. **It was resolved that no further action by the Parish Council was needed.**
- f) WWW.Oil-Club.co.uk - Group Oil purchasing.

32. Accounts for payment

Jubilee Hall –Room Hire – (August)	101613	21.00
TT Jones – Streetlight Maintenance – (August)	101614	34.40
P.J. & B Jones Ltd (August)	101615	72.00
Kate Senter – August Admin	101616	20.00
KJN Landscapes – Litter Picking July to Sep	101617	63.00
NCC – School Plans	101618	42.14

It was resolved for these payments to be made

33. Banking Arrangements

Cllr King advised that the Clerk is unable to gain access to the bank accounts, which she obviously needs. **It was resolved for the signatories to remain as Cllr Anota, Cllr King and the Clerk. Mrs Senter to cease being a signatory and the address/signatory to be changed to the current Clerk.**

34. Payment Received

None Received

35. Items For Next Agenda

Playground Plan – Update
IT Equipment & Broadband
Drop Box
Highways
Gayton Thorpe Playground grasscutting
Review Contract tender & Process

36. Date, & Place of next meeting.

Wednesday 1 November 2017 at the Jubilee Hall at 7.30pm

With no further business the meeting closed at 8.20pm.

Signed:..... Chair Date:

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