

# GAYTON & GAYTON THORPE PARISH COUNCIL

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Chair: Mr J Currey

Clerk: Mrs S Bristow

## **SUMMONS TO ATTEND A MEETING OF THE GAYTON & GAYTON THORPE PARISH COUNCIL MEMBERS OF THE PUBLIC ARE WELCOME**

23 September 2019

Dear Councillor,

Notice is given that the Council Meeting of the Gayton & Gayton Thorpe Parish Council will be held on Wednesday 2 October 2019 at The Jubilee Hall, Gayton starting at 7.30pm.

Yours sincerely

Parish Clerk.

**If any member of the Public present wishes to address an item on the Agenda please advise at agenda Item 3 public questions or by speaking with the Clerk prior to the start of the meeting. The item may be considered earlier.**

- 1. To Consider apologies for absence.**
- 2. To receive Declarations of Interest.**

Members are invited to declare personal or prejudicial interests in items on the agenda. It is a requirement of the Parish Councils (Model Code of Conduct) Order 2001 s8 that declarations from a member include the nature of the interest and whether it is personal or prejudicial. In the case of personal interests the member may speak and vote on the matter. In the case of prejudicial interests the member must withdraw from the room while the matter is discussed.
- 3. To receive a presentation from Freebridge re 19/01046/RMM from Alex Dixon and Peter Ramsdale.**
- 4. Adjournment of Meeting to allow for public questions. (15 mins max 5 mins per Speaker.)**
- 5. To Receive Councillor Reports**
  - 4.1 County Councillor – Cllr Middleton
  - 4.2 Borough Councillors – Cllr Manning & Cllr De-Whalley

## 6. Co-option of Parish Councillor

6.1 Council to vote on Co-Option of Parish Councillor.

## 7. Clerk's Report

7.1 Councils to issue instructions.

## 8. Minutes of Parish Council Meeting held on 4 September 2019

8.1 To consider and approve the minutes

8.2 Matters arising from the minutes

8.2.1 (572)(545). To receive update and consider any action on quotes for Playing Field Surfaces.

8.2.2. (572)(545) To receive update and consider any action on footpath - Grimston Road.

8.2.3. (572)(553). To receive update and consider any action on Playing Field Hedge.

8.2.4. (581) To fix meeting date for joint Neighbourhood Planning Group and Parish Council.

8.2.5. (588) NCC Parish Partnership Scheme. Councillors to come up with projects that the scheme could produce in Gayton/Gayton Thorpe.

8.2.6. (590). External Audit. Clerk to report update.

## 9. Neighbourhood Plan

To receive update and consider any action necessary on Neighbourhood Plan.

9.1 Local Green Space/ Parish Land Ownership

## 10. Planning Applications and Determinations:

*In order to reduce the number of extra ordinary meetings called, any applications which have been received by the Parish Council since the publication of the agenda and the actual meeting, will be considered at said meeting, unless the Parish Council decide otherwise. All Applications will be listed with a decision on the minutes of the next meeting.*

Applications:

19/01046/RMM Revised Reserve Matters Application for proposed residential development at Lane E of Rosemary Lane W of Hills Crescent and S of Rampant Horse Cottage, Lynn Road, Gayton.

Any others

Determinations:

19/01379/F Application for single storey rear extension at 18 Lime Kiln Road, Gayton. - **Granted**

19/01311/RM Reserved Matters Application for amended design for plot 3 at Allens Garage, Lynn Road, Gayton - **Granted**

19/01392/F Application for proposed single storey disabled bedroom and bathroom side extension at Butterfly Cottage, 13 Church View Lane, Gayton- **Granted**

19/00986/O Outline Application for Construction of holiday lodge at West Hall Farm Winch Road Gayton - **Withdrawn**

## 11 Highways

10.1 To receive update and consider any action on NCC Ranger Works

10.2 To receive update and consider any action on Village Hedges.

## **12. Village Matters**

- 12.1 To receive update and consider any action on the Playing Field Areas in Gayton and Gayton Thorpe.
- 12.2 Annual Playground Inspection. Councils to consider who to contract for 2019/2020.
- 12.3 To receive update and consider any action on Village Hall Car Park.
- 12.4 To receive update and consider any action re Village Hall
  - a) Cllr Beales Report.
- 12.5 To receive update and consider any action on Defibrillator.
- 12.6 Email re Howards Way Amenity Space. Council to consider if a proposal was put to the Council would the Council accept.
- 12.7 Pudding Stones
  - a) Cllr Renwick to Report.
- 12.8 Countryside News
  - a) Cllr Renwick to Report.

## **13. School**

- 13.1 To receive update and consider any action necessary on NCC proposed school site.

## **14. Communicating with the Community (see paper attached)**

- 14.1 To review paper and consider any action.

## **15. Operation London Bridge (see associated paper)**

- 15.1 To review paper received and consider any action necessary.

## **16. Correspondence: (see associated papers)**

To review and consider any action necessary

- 16.1 Letter from Norfolk Age Concern.

*The following list of correspondence can be viewed by arrangement with the Clerk.*

- 16.2 Clerks and Council's Direct

*Any correspondence that needs action which arrives after the published agenda will be added if cannot wait until the next meeting.*

## **17. Governance:**

To review and consider any action necessary

- 17.1 Training
- 17.2 Policies
- 17.3 Annual Risk Assessments

## **18. Finance: (see reports attached)**

To review and consider any action necessary

- 18.1 Monthly Accounts for Payment.
- 18.2 Money Received.
- 18.3 Bank Reconciliation August 19
- 18.4 Cyber Insurance

## **19. Items For Next Agenda**

- 19.1 To consider items that need to go on the next agenda.

## **20 Date, and Place of next meeting.**

Parish Council Meeting Wednesday 6 November 2019 at The Jubilee Hall at 7.30pm.

NB. Councillors & members of the public, please note that ANY item in consideration of the agenda MUST be with the Clerk 10 clear days prior to the meeting. (Saturdays & Sundays are included for ease of calculation, this timescale may change if Annual Leave is being taken, please check with the Clerk.)